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Page Layout

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Columns

Number of columns: 2

Spacing: 0.5"

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July • 27 • 31 • 30
August • 31 • 30 • 29 • 28 • 27 • 26 • 25 • 24 • 23 • 22 • 21 • 20 • 19 • 18 • 17 • 16 • 15 • 14 • 13 • 12 • 11 • 10 • 9 • 8 • 7 • 6 • 5 • 4 • 3 • 2 • 1

• **Modern living setting that meets 1/2**
• Plasma TV, DVD and CD player
• Refrigerator & Microwave
• Large Central A/C on rear deck
• All cooking, utility, glasses & cooking utensils
• Large fireplace
• Heating machine & dryer

• **Sleeping Areas**

• 2 spacious bedrooms with full size shower
• 2 Queen size bedrooms (one for split)
• 2 quality memory foam beds
• Quality pillow, sheets and towels all provided
• Air conditioning in all rooms
• TV/DVD in all bedrooms
• Dining room to include for privacy

• **Outdoor Facilities**

• 2 outdoor beds with seating
• Large 8-10 person rooftop spa
• Hot tub
• Outdoor dining table & chairs
• Attached gas BBQ grill & smoker
• Large undercover carport

• **Simple Planning**

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• **Modern living setting that meets 1/2**
• Plasma TV, DVD and CD player
• Refrigerator & Microwave
• Large Central A/C on rear deck
• All cooking, utility, glasses & cooking utensils
• Large fireplace
• Heating machine & dryer

• **Sleeping Areas**

• 2 spacious bedrooms with full size shower
• 2 Queen size bedrooms (one for split)
• 2 quality memory foam beds
• Quality pillow, sheets and towels all provided
• Air conditioning in all rooms
• TV/DVD in all bedrooms
• Dining room to include for privacy

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• 2 outdoor beds with seating
• Large 8-10 person rooftop spa
• Hot tub
• Outdoor dining table & chairs
• Attached gas BBQ grill & smoker
• Large undercover carport

• **Simple Planning**

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2. In the **Columns** pop up box, change the following:
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Spacing: "0.5"

3. Click **OK**.

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Practice Test For Microsoft Word 2013

Molly Monsey, Paul Sochan



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