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Project Management at Work Dorcas M. T. Cox MBA,2013-08-20 The workplace can be a complex and often treacherous place to be especially for project managers Many project managers are ill prepared for organizational intricacies and office politics in fact dealing with them can sometimes seem like a project in itself In this solutions oriented narrative guidebook David the central character navigates the confusing landscape of project management and learns how to be a successful project manager Join him on his journey and discover how to initiate a project and see it through from start to finish seek out information that will help you manage projects manage projects even with little experience or direction and hire and develop the right team members to support your efforts This guide also provides many templates commonly used in project management in a completed format creating a simulated learning experience in which concepts are well anchored Whats more these tips and strategies can help you reduce the stress and anxiety that go along with managing projects in the workplace From analyzing goals and identifying stakeholders to managing expectations and improving communication youll discover everything you need to stay on top of your game with *Project Management at Work* *PMP: Project Management Professional Exam Study Guide* Kim Heldman,2015-11-18 NOTE The exam this book covered PMP Project Management Professional Exam was retired by PMI in 2018 and is no longer offered For coverage of the current exam PMP Project Management Professional Exam please look for the latest edition of this guide *PMP Project Management Professional Exam Study Guide Ninth Edition* 9781119420903 *PMP Study Guide 8th Edition* is a complete resource for PMP exam preparation featuring full coverage of all exam objectives hands on practice and plenty of interactive tools Fully updated to reflect the Project Management Institute s latest changes to the exam this new edition includes the revised best practices in alignment with PMBOK 5th edition You ll find detailed discussion on a wide range of project management topics concepts and key terms alongside frequent opportunities to gain hands on practice using these skills in typical workplace scenarios Each chapter includes comprehensive review questions to help you gauge your understanding and you also gain access to the Sybex interactive online learning environment that features electronic flash cards chapter tests practice exams and more The IT

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Construction Project Scheduling and Control Saleh A. Mubarak, 2010-10-26. An easy-to-follow guide to the theory and practice of project scheduling and control. No matter how large or small the construction project, an efficient, well-thought-out schedule is crucial to achieving success. The schedule manages all aspects of a job, such as adjusting staff requirements at various stages, overseeing materials deliveries, and equipment needs, organizing inspections, and estimating time needs for curing and settling, all of which requires a deep understanding on the part of the scheduler. Written by a career construction professional, *Construction Project Scheduling and Control* Second Edition has been fully revised with up-to-date coverage detailing all the steps needed to devise a technologically advanced schedule geared toward streamlining the construction process. Solved and unsolved exercises reinforce learning while an overview of industry standard computer software sets the tone for further study. Some of the features in this Second Edition include Focus on precedence networks as a viable solution to scheduling, the main part of project control. The concepts of

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