

# Manual handling

Performed incorrectly, manual handling can put stress on the body and cause serious injury. The hazards involved occur when a person is required to lift, lower, push, carry or otherwise move, hold or restrain a load.

How to avoid a manual handling injury when lifting:



1

Plan and check for dangers to yourself or others. Is the destination of the load clear, free from obstruction and within reason?



2

Check your balance and position. Is the load stable, within your weight limits and easy to grip?



3

When lifting items use your legs. Do not jerk when lifting. Keep the movement smooth and take a rest if needed.



4

When moving your load, move from your feet. Do not twist and keep the heaviest part of the load against your body.



5

Ensure that others can see you. If required, wear your personal protective equipment (PPE).

## Injury may result when a person:

- Sustains or holds an awkward posture.
- Uses repetitive or sustained force.
- Uses high or sudden force.
- Performs repetitive movement without breaks.
- Lifts weights above their limit.

## As an employer you must:

- identify hazards.
- eliminate the risks whenever possible.
- minimise the risk by implementing control measures.
- maintain control measures and update procedures frequently so they remain effective.
- constantly review risk control measures.
- seek professional advice to avoid any potential injury to staff and costly claims.

## As an employer you must:

- ensure you are aware of, and follow all policies or procedures your employer has in place.
- take reasonable care for your own health and safety and do not place other workers at risk by your actions.
- use correct lifting procedures.
- use mechanical aids or team lifting.
- comply with any reasonable instruction given by your employer or manager.
- be proactive in identifying and reporting potential hazardous manual handling tasks.
- notify your manager immediately of any injuries or illness.

# **Workcover Manual Handling Risk Guide**

**Pat Alexander, Emma Crumpton, Brian  
Fletcher, Mike Fray, Sue Hignett, Sue  
Ruszala**

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**Occupational Health and Safety in Construction Project Management** Helen Lingard, 2005 This book addresses an increasingly important area in the construction industry Case studies are used extensively to illustrate important points and refer to current successful safety management techniques

**Handbook of Standards and Guidelines in Ergonomics and Human Factors** Waldemar Karwowski, 2005-12-16 A comprehensive review of international and national standards and guidelines this handbook consists of 32 chapters divided into nine sections that cover standardization efforts anthropometry and working postures designing manual material human computer interaction occupational health and safety legal protection military human factor standar

[Back Injury Among Healthcare Workers](#) William Charney, Anne Hudson, 2003-07-28 The U S Bureau of Labor Statistics recently calculated nearly 60 000 musculoskeletal injuries to healthcare workers resulting from heavy lifting during attempts to move patients Often the nurses aides orderlies and attendants who suffered permanent injuries were forced out of the profession straining an already inadequate pool of workers and

**Occupational Therapy for People Experiencing Illness, Injury or Impairment - E-Book** Michael Curtin, Mary Egan, Yeliz Prior, Tracey Parnell, Roshan Galvaan, Katrine Sauv -Schenk, Daniel Cezar Da Cruz, 2024-09-17 Occupational Therapy for People Experiencing Illness Injury or Impairment is a seminal textbook that has been used in preregistration occupational therapy education for more than 40 years Now in its eighth edition it reflects significant developments within the occupational profession and the contexts of the delivery of health and social care when working with people who experience illness injury or impairment to promote occupational participation It is highly regarded for its level of detail its practical approach and the breadth of its content with input from multiple authors from around the world Fully updated and built around the professional concepts and processes to promote occupational participation this invaluable resource will enable occupational therapists link theory with day to day practice reflect on the knowledge expertise and attitudes that inform their work and practice in a critically reflexive way Practical text and online assets link theory with day to day practice Collaborative relationship focused inclusive and strengths based language Summaries and key points for each chapter make navigation easy Focus on working with groups communities and populations in addition to working with individuals reflecting the evolving and expanding scope of practice Practice stories throughout the text and detailed practice stories in Section 5 inviting the reader to reflect on the information skills and attitudes that inform practice Online multiple choice questions and questions for reflection at the end of each chapter enable readers to assess and apply their knowledge

[Kodak's Ergonomic Design for People at Work](#) The Eastman Kodak Company, 2003-10-10 Written for those who are on the job but not necessarily professionally trained ergonomists the principles and approaches detailed in this highly regarded guide have all been implemented in real world workplace environments and proven successful in reducing the potential for occupational injury increasing the number of people who can perform a job and improving employee performance on the job More than

150 clear and informative illustrations and tables help convey data and information in eight sections Ergonomics design philosophy Human reliability and information transfer Evaluation of job demands Work design Workplace design Manual handling in occupational tasks Equipment design Environment      **Contemporary Ergonomics 2002** Paul T.

McCabe,2003-09-02 The broad and developing scope of ergonomics the application of scientific knowledge to improve people s interaction with products systems and environments has been illustrated over the past sixteen years by the books that make up the Contemporary Ergonomics series Presenting the proceedings of the Ergonomics Society s Annual Conference the series embraces the wide range of topics covered by ergonomics Chapters provide an insight into the current practice present new research findings and form an invaluable reference source Among the most interesting topics covered in this volume are rail safety the development and applications of virtual reality and hospital ergonomics Contemporary Ergonomics 2002 will appeal to all those who have an interest in people s interactions with their working and leisure environment including designers manufacturing and production engineers health and safety specialists occupational applied and industrial psychologists and applied physiologists      *Supporting Education □ The Teaching Assistant□s Handbook* Karen

Kearns,2012-05-07 Supporting Education The Teaching Assistant s Handbook provides the essential information needed to complete the Certificate III in Education Support in the Community Services Training Package This resource provides Teaching Assistants within overview of child development and how children learn as well as an introduction to the key learning areas for primary school students Links to a wide range of online resources and information are also included along with strategies for working with students and teachers      *Handbook of Modern Hospital Safety* William Charney,2009-07-28

It is ironic that those whose job it is to save lives often find themselves injured in the course of performing their duties In fact according to the Bureau of Labor Statistics healthcare workers have higher injury rates than agriculture workers miners and construction workers The Handbook of Modern Hospital Safety Second Edition covers expo      **Handbook of Human**

**Factors and Ergonomics** Gavriel Salvendy,2012-05-24 The fourth edition of the Handbook of Human Factors and Ergonomics has been completely revised and updated This includes all existing third edition chapters plus new chapters written to cover new areas These include the following subjects Managing low back disorder risk in the workplace Online interactivity Neuroergonomics Office ergonomics Social networking HF E in motor vehicle transportation User requirements Human factors and ergonomics in aviation Human factors in ambient intelligent environments As with the earlier editions the main purpose of this handbook is to serve the needs of the human factors and ergonomics researchers practitioners and graduate students Each chapter has a strong theory and scientific base but is heavily focused on real world applications As such a significant number of case studies examples figures and tables are included to aid in the understanding and application of the material covered      *Human Factors Methods for Improving Performance in the Process Industries* CCPS (Center for Chemical Process Safety),2007-02-03 Human Factors Methods for Improving Performance in the Process

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**The Cytotoxics Handbook** Michael Allwood, Andrew Stanley, Patricia Wright, 2002 Outlines the commitment of various government agencies to biotechnology industries in Australia Includes statements from AusIndustry Biotechnology Australia Invest Australia Planning Occupational Health and Safety Gabrielle Grammeno, 2009 Planning Occupational Health Safety is a convenient handbook for OHS practitioners line managers students and anyone who needs an overview of the legal and managerial aspects of managing OHS risks in organisations Publisher description **Evidence-Based Patient Handling** Pat Alexander, Emma Crumpton, Brian Fletcher, Mike Fray, Sue Hignett, Sue Ruszala, 2005-07-05 Evidence Based Patient Handling tackles the challenge of producing an evidence base to support clinical practice and provides the foundation for future practices **EEOC Enforcement Guidance**, 1998 *Handbook of Human Factors and Ergonomics in Health Care and Patient Safety* Pascale Carayon, 2016-04-19 The first edition of Handbook of Human Factors and Ergonomics in Health Care and Patient Safety took the medical and ergonomics communities by storm with in depth coverage of human factors and ergonomics research concepts theories models methods and interventions and how they can be applied in health care Other books focus on particular human **Handbook of Human Factors in Litigation** Y. Ian Noy, Waldemar Karwowski, 2004-12-28 Using ergonomics in forensics can help prevent the recurrence of system failures through engineering or administrative controls It can also raise the level of concern among professionals and the public regarding product workplace and service safety due to perceived exposure to liability Even with such a potentially important and broad impact f **Occupational Ergonomics** Amit Bhattacharya, James D. McGlothlin, 2012-03-08 In the fifteen years since the publication of Occupational Ergonomics Theory and Applications significant advances have been made in this field These advances include understanding the impact of ageing and obesity on workplace the role of ergonomics in promoting healthy

workplaces and healthy life styles the role of ergonomic science in th      Long-Term Caring ANZ Karen Scott,Margaret Webb,Clare Kostelnick,2022-03-15 This textbook covers everything students need to know to work in aged care residential or community settings in Australia and New Zealand It forms part of a comprehensive learning and teaching package which also includes the companion Residential Home and Community Aged Care Workbook and a range of online resources for both teachers and students Fully updated by experts the textbook is specifically written for those studying to meet industry requirements It puts the older person at the centre of care with the aim of producing carers who work with kindness understanding and empathy Long Term Caring Residential Home and Community Aged Care 5e meets the requirements of the Australian Community Services Training Package for Certificate III Individual Support the New Zealand Certificate III in Health and Wellbeing It is ideal for students of different levels of competency as well as for use as a reference for current workers in aged care Simple layout easy to follow for students of all levels Mapped against requirements of the Australian Community Services Training Package Incorporates industry feedback relevant to the current Australian and New Zealand aged care sector Emphasis on cultural diversity including chapters on older Aboriginal and Torres Strait Islander peoples in Australia and M ori peoples in New Zealand eBook included in all print purchases Fully updated content incorporates new regulations new emphasis on infection control in relation to pandemics Updated to incorporate Australian Aged Care Quality Standards and New Zealand Health and Disability Service Standards Contemporary photographs Clinical skills videos provide visual support for learners Additional resources on Evolve eBook on VitalSource Instructor resources Notes to the instructor Chapters and ACST Package competencies map Case Studies Image collection PPTs Test Bank Student resources Clinical Skills videos new ALSO AVILABLE Residential Home and Community Aged Care Workbook aligned to Long Term Caring Residential Home and Community Aged Care 5e the workbook contains questions and activities designed to develop the knowledge and skills needed to achieve a Certificate III Individual Support Residential Home and Community Aged Care Instructors Resource Pack contains PowerPoint slides final assessments and model answers Available online and fully customisable for instructors only This resource will be available via Evolve with the Workbook      *Health Services Assistance* Kathryn Austin,Geoff Arnott,2017-11-24 Achieve high standards in patient focused care Health Services Assistance provides complete coverage of core and elective units for assisting in nursing work in acute care Exercises throughout the text provide students with the means to self assess and extend their skills and knowledge Foundation skills are developed early underpinning understanding of the specialist acute care chapters that follow Students are encouraged to reflect and contextualise their learning and to practise techniques in small groups Activities break up the material so information is easier to retain Self check extension activities and discussion questions can be incorporated into an institution s assessment strategy Health Services Assistance is structured by competency for HLT33115 Certificate III in Health Services Assistance supporting nursing in acute care and is packed with specific cases and examples as well as including additional content on

palliative care and mental health Each chapter addresses a competency with a volume of learning that underpins the assessment requirements The book is structured so that elements and criteria are communicated by the section headings Teach following the qualification structure using the print book eBook or LMS integration **Mosby's Textbook for Long-Term Care Assistants** Karen Scott, Margaret Webb, Clare Kostelnick, 2018-05-15 Revised to align with CHC33015 Certificate III Individual Support Now meets requirements of CHC43015 Certificate IV Ageing Support Features 3 streams of carers aged care disability and home and community care Increased focus on disability and NDIS mental health and dementia An eBook included with print purchase

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