Microsoft Word 2007 Chapter 2 – Lab Test A
Creating a Research Paper

Purpose: To demonstrate the ability to create a research paper with reference.

Problem: You are in a Computer History class and your assignment is to prepare a short paper (450 to 550 words) about scanners. The paper must be presented using the MLA documentation style. It must have three references, one of which is from the Internet, on the works cited page.

Instructions: Start Word, set all margins to one inch and create a header that will number the pages. Set the font size of all characters to 12 points Adjust line spacing to double. First-line indent all paragraphs in the paper and type your name and course information at the left margin. Type and center the title of the paper as shown in Figure W2A-1.

Enter the remainder of the paper, performing the following tasks:

1. Save the document as your last name Scanner as the file name.

2. Add a header of "Your Last Name" and the page number to the paper.

3. Type the body of the paper as shown in Figure W2A-1. At the end of the body of the research paper, press the ENTER key and insert a manual page break. Remember to use MLA formatting and insert citations properly.

4. Create the works cited page using the insert Bibliography option. Be sure to double space the works cited and use a hanging indent.

5. Check the spelling and grammar of the paper.

6. Save the changes you have made to the document.

7. Copy to Pickens Inbox and in the corresponding class period folder and in the subfolder Scanner

[Word Chapter Lab 1](#)

ML Morrison

Word Chapter Lab 1:

Whispering the Strategies of Language: An Emotional Journey through **Word Chapter Lab 1**

In a digitally-driven earth wherever monitors reign great and immediate connection drowns out the subtleties of language, the profound strategies and mental subtleties concealed within words usually move unheard. Yet, nestled within the pages of **Word Chapter Lab 1** a charming literary prize pulsating with raw thoughts, lies a fantastic quest waiting to be undertaken. Written by a talented wordsmith, this enchanting opus encourages viewers on an introspective trip, gently unraveling the veiled truths and profound affect resonating within the material of each word. Within the psychological depths of this moving review, we will embark upon a heartfelt exploration of the book is primary subjects, dissect its charming publishing design, and yield to the effective resonance it evokes serious within the recesses of readers hearts.

https://letsgetcooking.org.uk/files/browse/HomePages/vauxhall_corsa_p0130_code.pdf

Table of Contents Word Chapter Lab 1

1. Understanding the eBook Word Chapter Lab 1
    - The Rise of Digital Reading Word Chapter Lab 1
    - Advantages of eBooks Over Traditional Books
2. Identifying Word Chapter Lab 1
    - Exploring Different Genres
    - Considering Fiction vs. Non-Fiction
    - Determining Your Reading Goals
3. Choosing the Right eBook Platform
    - Popular eBook Platforms
    - Features to Look for in an Word Chapter Lab 1
    - User-Friendly Interface
4. Exploring eBook Recommendations from Word Chapter Lab 1
    - Personalized Recommendations
    - Word Chapter Lab 1 User Reviews and Ratings

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