

NCCT Medical Assistant Practice Test Questions and Answers Already Passed

To ensure that the medical office has the supplies it needs, the medical assistance should establish a _____.? **Correct Answer-1. Reorder Point**

2. Inventory control log
3. Order quantity

A _____ is created containing the name, address, and phone number of both the vendor and the medical practice. It will also have a preassigned number to track the order, the quantity of items ordered, the price of the items, and the date purchased. **Correct Answer-Purchase Order**

Periodically, the medical assistant should check all equipment in the office to ensure that courts are not afraid, do not present hazards, and are in good working order. A _____ will help the medical assistant track this routine inspection. **Correct Answer-Maintenance Log**

When a physician dictates an operative report and asked the medical assistant to type it up, the physician is asking the medical assistant to function as a _____.? **Correct Answer-Transcriptionist**

Under the peer review improvement act of 1982, peer review organizations are responsible for the review for appropriateness and necessity of putting a patient into the hospital by a process known as _____ review **Correct Answer-Admissions**

Which one of the following is a decision based upon bioethics.

- a. Reporting physical, emotional, or mental abuse.
- b. Treating a 16 year old girl who is pregnant without parental consent.
- c. The use of fetal tissue transplantation for research.
- d. Reporting to the authorities a suicidal patient. **Correct Answer-The use of fetal tissue transplantation for research.**

Study Guide For Legal Processing Assistant Exam

Harold Kerzner, Frank P. Saladis



Study Guide For Legal Processing Assistant Exam:

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