Skill	Definition	Level of competency 1 (low) to 5 (high)				
		1	2	3	4	5
Written Communication	Can communicate ideas and information effectively by writing					
Presentation Skills	Can communicate ideas and information effectively by speech					
Team Work	Can work effectively with a group of people to complete a task					
Time Management	Can perform several tasks at the same time and achieve goals within the allotted period					le .
Problem Solving	Can identify obstacles to the completion of tasks and devise solutions to overcome them					
Critical Thinking	Can critically evaluate information					
Assertiveness/Self Confidence	Can express own ideas clearly and diplomatically when working with a range of people					
Creativity	Can create/design objects or systems, using originality, imagination and inventiveness					
Flexibility/Adaptability	Can adjust and adapt to changing situations, and turn easily from one subject to another					
Leadership	Can get others to work together to accomplish an objective					
Organisation	Can structure/arrange resources and time to accomplish a task					
Decision Making	Can make a calculated decision between 2 or more alternatives					
Psychological Skills	Be able to asses a person or situation to achieve a better outcome					
Presentation	Be able to deliver a presentation in front of an audience					
Proof Reading (Attention to detail)	Can possess the skills to accurately check work for mistakes					

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**Joss Bennathan** 

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