



## POLYCOM™ VVX300

### QUICK USER GUIDE

#### PHONE VIEWS

Your phone has four main Views: **Home**, **Calls**, **Active Call**, and **Lines View** (the default). You can access Home and Lines View at any time. If your phone has one or more calls, you can also access Calls or Active Call View.

For Home View from any menu, press .

Press  to alternate between Home and Lines View.

#### HOME VIEW

Home View displays icons you can select to access phone functions.



    Page Indicator

You can use the right, left, up, and down arrow keys to display more icons.

#### LINE VIEW

Lines View displays phone Lines, Favorites, and soft keys.



If your phone is idle, you can press the Line key to access the Dialer.

##### TIP: Returning to Soft Keys

In this guide, soft keys are referred to by their name only. For example, to end an active call, press **End Call**.

#### CALLS VIEW

If your phone has one or more calls, you can access Calls View.



Call colour indicates status:

- Medium Grey: Active call
- Dark Grey: Incoming call
- White: Held call

Use the up and down arrow keys to select a call (highlight it). The soft keys control the highlighted call.

#### ENTERING DATA

Use the dialpad keys to enter information. To backspace, press **Backspace** .

To type with the dialpad keys, press a key repeatedly to view the character options and stop to select.

To type other characters, press **Encoding** or **Mode**. When using the dialpad keys, use the \*, 0, and # keys.

#### ABOUT CALLS

Only one call can be active at one time.

You can use the handset, speakerphone, or headset for calls. During a call, you can change modes by picking up the handset, or by pressing  or .

If you navigate away from your call(s), press  to see Active Call or Calls View again.

##### TIP: Switching Between Lines and Calls View

Switch from Calls View to Lines View (More > Lines)  
Switch back to Calls View (More > Calls)

#### PLACING CALLS

Pick up the handset, or press  or .  
Enter the phone number, and press **Send**.

Or enter the phone number first, then press **Dial**, pick up the handset, or press  or .

From Lines View: Press the phone Line key, enter the phone number, and press **Send**.

From Home View: Select **New Call** using the left and right arrow keys. Enter the phone number, and press **Send**.

#### ANSWERING CALLS

To answer with the speakerphone, press  or tap **Answer**. To answer with the handset, pick up the handset. To answer with a headset, press .

To answer a new call while on an active call press **Answer**. The current call will be held.

#### ENDING CALLS

To end an active call, replace the handset, press  or . Or, press **End Call**.

To end a held call, navigate to Calls View and highlight the held call. Press **Resume**, and press **End Call**.

#### HOLDING CALLS

From Calls View, press **Held** or  Remember to highlight the call first.

To resume a held call, press **Resume** or  again.

#### TRANSFERRING CALLS

From Calls View, press **Transfer** or  and call the other party. When you hear the ringback tone, or after you talk with the other party, press **Transfer** or  again. Press **Blind** to complete a transfer without waiting for the ringback tone.

NEXT PAGE >>>

# Polycom 300 User Guide

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## **Polycom 300 User Guide:**

Implementing Cisco IP Telephony and Video, Part 2 (CIPTV2) Foundation Learning Guide (CCNP Collaboration Exam 300-075 CIPTV2) William Alexander Hannah,Akhil Behl,2016-03-05 Now fully updated for Cisco s new CIPTV2 300 075 exam Implementing Cisco IP Telephony and Video Part 2 CIPTV2 Foundation Learning Guide is your Cisco authorized learning tool for CCNP Collaboration preparation Part of the Cisco Press Foundation Learning Series it teaches advanced skills for implementing a Cisco Unified Collaboration solution in a multisite environment The authors show how to implement Uniform Resource Identifier URI dialing globalized call routing Intercluster Lookup Service and Global Dial Plan Replication Cisco Service Advertisement Framework and Call Control Discovery tail end hop off Cisco Unified Survivable Remote Site Telephony Enhanced Location Call Admission Control CAC and Automated Alternate Routing AAR and important mobility features They introduce each key challenge associated with Cisco Unified Communications UC multisite deployments and present solutions focused coverage of Cisco Video Communication Server VCS Control the Cisco Expressway Series and their interactions with Cisco Unified Communications Manager Each chapter opens with a topic list that clearly identifies its focus ends with a quick study summary of key concepts and presents review questions to assess and reinforce your understanding The authors present best practices based on Cisco Solutions Reference Network Designs and Cisco Validated Designs and illustrate operation and troubleshooting via configuration examples and sample verification outputs This guide is ideal for all certification candidates who want to master all the topics covered on the CIPTV2 300 075 exam Shows how to craft a multisite dial plan that scales allocates bandwidth appropriately and supports QoS Identifies common problems and proven solutions in multisite UC deployments Introduces best practice media architectures including remote conferencing and centralized transcoding Thoroughly reviews PSTN and intersite connectivity options Shows how to provide remote site telephony and branch redundancy Covers bandwidth reservation at UC application level with CAC Explains how to plan and deploy Cisco Device Mobility Extension Mobility and Unified Mobility Walks through deployment of Cisco Video Communication Server and Expressway series including user and endpoint provisioning Covers Cisco UCM and Cisco VCS interconnections Shows how to use Cisco UC Mobile and Remote Access Covers fallback methods for overcoming IP WAN failure Demonstrates NAT traversal for video and IM devices via VCS Expressway Introduces dynamic dial plan learning via GDPR SAD or CCD

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*The Corporate Software Guide* ,1988 *Encyclopedia of Information Systems and Services* ,1978

**Guide to Voice and Video over IP** Lingfen Sun,Is-Haka Mkwawa,Emmanuel Jammeh,Emmanuel Ifeakor,2013-01-12 This book presents a review of the latest advances in speech and video compression computer networking protocols the assessment and monitoring of VoIP quality and next generation network architectures for

multimedia services The book also concludes with three case studies each presenting easy to follow step by step instructions together with challenging hands on exercises Features provides illustrative worked examples and end of chapter problems examines speech and video compression techniques together with speech and video compression standards describes the media transport protocols RTP and RTCP as well as the VoIP signalling protocols SIP and SDP discusses the concepts of VoIP quality of service and quality of experience reviews next generation networks based on the IP multimedia subsystem and mobile VoIP presents case studies on building a VoIP system based on Asterisk setting up a mobile VoIP system based on Open IMS and Android mobile and analysing VoIP protocols and quality **PC Magazine** ,2005 Internet World Guide to One-To-One Web Marketing Cliff Allen,Deborah Kania,Beth Yaeckel,1998-03-23 Visit our Web site at [www.wiley.com](http://www.wiley.com) compbooks Visit the companion Web site at [www.1to1web.com](http://www.1to1web.com) The Internet World TM Guide to One to One Marketing companion Web site features Web marketer s online forum Case studies and business profiles Product reviews E mail newsletter featuring regular updates How to use your Web site to really connect with your customers and forge lasting relationships with them One to one marketing is a revolutionary new strategy for building customer loyalty and generating repeat sales As marketers the world over are discovering the Web is an excellent medium for conducting a successful one to one marketing campaign Now in The Internet World TM Guide to One to One Web Marketing top Internet marketing experts arm you with all the knowledge and skills you need to develop your own winning one to one Web marketing strategy Experts Allen Kania and Yaeckel get you up to speed on all the hot new Web technologies that marketers are using to forge lasting relationships one customer at a time With the help of case studies of some of the most successful one to one Web marketing initiatives they show you exactly how those technologies are being employed to customize offerings and create dialogs with customers They provide valuable lessons tips and guidelines on how to Make the best technology selections for your budget and goals and plan a successful one to one Web marketing initiative Build relationships with customers using personalization push interactivity telephone and A V conferencing e mail virtual community and other cutting edge Web technologies Integrate one to one Web marketing strategies with other processes and systems such as customer service and support and databases *Network World* ,2001-10-29 For more than 20 years Network World has been the premier provider of information intelligence and insight for network and IT executives responsible for the digital nervous systems of large organizations Readers are responsible for designing implementing and managing the voice data and video systems their companies use to support everything from business critical applications to employee collaboration and electronic commerce Security Owner's Stock Guide Standard and Poor's Corporation,2005 **Guide to Plastics** ,1989 European Dental Guide ,1999 *Signal* ,2005 Stock Guide ,2004-07 Monthly statistical summary of 5100 stocks **The New Educational Technologies and Learning** Ibrahim Michail Hefzallah,2004 Ibrahim Michail Hefzallah has been on the faculty of Fairfield University since 1968 At present he is a professor of educational technology and the chair of the

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