

SharePoint Document Management Components

- Metadata
- Document Libraries
- Content Types
- Document Sets
- Records Center



Sharepoint 20document Sets Records Management

Ishai Sagi



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Pro SharePoint Migration Sahil Malik, Winsmarts LLC, Srini Sistla, 2012-08-10 Learn from Pro SharePoint Migration on how to migrate your existing farm infrastructure upgrade approaches code branding and impact of new features of SharePoint 2010 in a strategic way that results in smooth transition Noted author Sahil Malik with Srini Sistla work together to provide detailed strategies and tools to assess plan and execute a SharePoint 2010 migration that is efficient and cost effective and that doesn't use expensive third party software The clean slate approach embraced by this book coupled with flexible tools designed by Microsoft and the author will provide you with the statistics charts and diagrams necessary to perform a meaningful assessment of your current SharePoint 2007 environment You'll then be able to plan the lowest cost least hassle way to migrate your current environment and its applications and data to SharePoint 2010 and how to map your existing use of SharePoint 2007 to the new features and enhancements in SharePoint 2010 Pro SharePoint Migration will help you Gain a better understanding of high level comparison and changes you need to learn between the two versions To migrate or not Learn about new functionality that might replace your existing custom built code or non code based solutions Build a strong toolset to create update administer and migrate 90% of the most commonly used SharePoint objects Grasp the intricacies of the SharePoint 2010 application programming interface API Become a better SharePoint 2010 administrator in your newly migrated environment

Professional SharePoint 2007 Records Management Development John Holliday, 2011-02-09 Unique guide to records management methodologies for Microsoft Office SharePoint Server 2007 There may be books available on how to develop solutions for Microsoft Office SharePoint Server 2007 but this is the first book to provide step by step guidance for designing and building records management solutions on the SharePoint platform You'll learn the five core services of any records management system confidentiality information integrity high availability adherence to policy and audit ability then explore the tools and techniques needed to implement them in SharePoint The book helps you understand official records in the context of day to day collaboration and regulatory compliance you'll also learn how to design extensible Windows Workflow Foundation WF components with records management as the central focus Reviews Office SharePoint Server and how it provides a solid foundation for managing official records using specially constructed web sites and custom components Discusses the File Plan which describes where each record is stored how long it is kept and the manner and conditions under which it is destroyed Shows you how to apply the powerful features of the SharePoint platform to convert collaborative documents into managed files in a record center site Addresses best practices for creating records repositories developing file plans to identify official records controlling the creation and distribution of records using custom content types and information policy components and more The companion Web site includes downloadable code modules you can use as a starting point for building real world records management solutions on the SharePoint platform If you're a programmer software architect business analyst or IT professional working in SharePoint you

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Microsoft SharePoint 2010 Sahil Malik, 2010-07-30 This book provides a fresh take on Microsoft's premier collaboration solution. A critical resource if you're developing on the SharePoint platform, this book features a complete focus on the new features and capabilities of SharePoint 2010. Through a thorough treatment of sites, web parts, data management, portal solutions, and business intelligence capabilities, you'll appreciate author Sahil Malik's concise yet highly readable text. With this book, you'll gain intermediate-level guidance for designing and deploying exciting business solutions based on Microsoft SharePoint 2010.

SharePoint 2013 User's Guide Anthony Smith, 2013-07-27 Microsoft SharePoint 2013 provides a collection of tools and services you can use to improve user and team productivity, make information sharing more effective, and facilitate business decision-making processes. In order to get the most out of SharePoint 2013, you need to understand how to best use the capabilities to support your information management, collaboration, and business process management needs. The SharePoint 2013 User's Guide is designed to provide you with the information you need to effectively use these tools. Whether you are using SharePoint as an intranet or business solution platform, you will learn how to use the resources such as lists, libraries, and sites, and services such as search, workflow, and social that make up these environments. In the fourth edition of this bestselling book, author Tony Smith walks you through the components and capabilities that make up a SharePoint 2013 environment. He provides step-by-step instructions for using and managing these elements, as well as recommendations for how to best leverage them. The author has brought together this information based on his extensive experience working with these tools and with business users who effectively leverage these technologies within their organizations. These real-world experiences were incorporated into the writing of this book to make it easy for you to gain the knowledge you need to make the most of the product. Pick up a copy of the SharePoint 2013 User's Guide today.

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focus on SharePoint 2010 as a platform for Enterprise Content Management SharePoint allows all users in an organization to manage and share their content reliably and securely If you re interested in building Web sites using the new capabilities of enterprise content management ECM in SharePoint 2010 then this book is for you You ll discover how SharePoint 2010 spans rich document management records management business process management and web content management in a seamless way to manage and share content The team of SharePoint experts discusses the ECM capabilities included in SharePoint Server 2010 that will assist with your workflow and content management They cover Web content management WCM features and discuss accessibility and extensibility as well as scale and compliance Shows how to use the capabilities of enterprise content management ECM to build Web sites Covers SharePoint 2010 ECM features and WCM Web Content Management features Reviews workflow and content management mater pages and layouts scale and compliance and accessibility and extensibility Features real world examples and code samples to help with your learning process Packed with code examples and real world scenarios this comprehensive book provides you with the information you need to get started using ECM with SharePoint 2010 today

SharePoint 2007 How-To Ishai Sagi,2009-04-29 SharePoint 2007 How To Ishai Sagi Real Solutions for SharePoint Users SharePoint 2007 How To delivers quick to the point answers to common problems and tasks in SharePoint 2007 You ll find answers to the most common end user tasks as well as some of the more complex problems and tasks faced by content and site managers From the basics of navigating a site to more complex tasks such as customizing a site and managing site security SharePoint 2007 How To is a focused resource that provides access to all the answers you need now Fast Accurate and Easy to Use Discover all the core SharePoint components and their practical uses and applications Learn the essentials for navigating a SharePoint site Find fresh ideas for working with the various SharePoint file formats Perform detailed searches within SharePoint Manage personal sites Create organized lists and document libraries that are easy to navigate Modify and customize list views by using filtering grouping and sorting Control user access by managing permissions for lists libraries files and other components Implement and track custom workflows within SharePoint Create subsites for enhanced content management Customize the look and feel of a site using custom settings themes and content types Manage site permissions and settings for a more secure environment Ishai Sagi is a SharePoint expert who has been working in Microsoft SharePoint since its initial release in 2001 Currently Ishai is a SharePoint developer and solutions architect in Canberra Australia He spends his spare time leading the Canberra SharePoint user group Since the Microsoft SharePoint launch in 2001 Ishai has trained numerous end users administrators and developers in using Microsoft SharePoint or developing solutions for the platform He has spoken at Microsoft conferences in countries around the world including Spain Israel and Australia Ishai was the recipient of the Microsoft Most Valuable Professional MVP award for SharePoint in 2007 2008 and 2009 Ishai also is the author of a popular SharePoint blog for developers at <http://www.sharepointtips.com> and manages the Canberra SharePoint User Group website at <http://www>

sharepointusers.org.au/Canberra/default.aspx/Category/Microsoft/Servers/SharePoint/User/Level/Beginner/Intermediate

PowerShell for Microsoft SharePoint 2010 Administrators Niklas Goude, Mattias Karlsson, 2010-10-06 Take control of SharePoint 2010 with PowerShell Administer SharePoint 2010 using PowerShell with help from this practical guide PowerShell for Microsoft SharePoint 2010 Administrators explains how to configure and manage the latest version of the powerful enterprise collaboration platform Find out how to automate the installation process construct dynamic SharePoint environments create and extend Web applications and manage service applications Backup security and performance enhancement techniques are also fully covered in this comprehensive resource Understand key SharePoint 2010 concepts and components Learn the basics of PowerShell for SharePoint administration Develop custom PowerShell scripts and functions Automate SharePoint 2010 management using PowerShell Manage Web applications and content databases Administer sites and site collections Control list items and metadata Handle document management Enable Remote BLOB Storage Query SQL Server databases

Pro SharePoint 2010 Development for Office 365 Dave Milner, Bart McDonough, Paul Stork, 2012-12-31 It's no secret that cloud based computing is the next big movement in IT and Microsoft is right there in the market with Office 365 a cloud based productivity suite which includes a hosted cloud focused version of SharePoint 2010 SharePoint 2010 developers who have traditionally developed for on premise environments will suddenly find themselves being asked to develop for the cloud While there is a lot of overlap between cloud based and traditional SharePoint development there are also some important differences and considerations that must be taken into account as well In particular the proliferation of cloud based solutions was a driving force behind certain new features in SharePoint 2010 like sandboxed solutions and the new client object model As the devil is always in the details Pro SharePoint 2010 Development for Office 365 helps you navigate the changes and develop compelling applications and solutions for SharePoint Online in Office 365 Authors Dave Milner Bart McDonough and Paul Stork bring to the table decades of experience in real world development of solutions for customers expertise that is the practical result of what works in real world customer environments This proven team will cover with you the architectural landscape that SharePoint in the cloud represents discuss the steps in setting up a development environment and cover multiple real world development approaches technologies and considerations

Administrator's Guide to Windows Server 2003 TechRepublic, Incorporated, 2004

SharePoint 2007 and Office Development Expert Solutions Randy Holloway, Andrej Kyselica, Steve Caravajal, 2007-08-13 Features end to end scenarios for using Office 2007 and SharePoint 2007 from generating Office documents programmatically to integrating document based workflows with line of business applications or Web sites Takes an in depth look at integrating the information worker products from Microsoft into broader solutions for the enterprise Some of the topics covered include building a workflow solution with Office and SharePoint 2007 programming SharePoint lists items and libraries building Business Intelligence BI including Excel BI Excel and Access Reporting and SharePoint integration using

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Business Server 2003 network Concise coverage with ready to use solutions of the most commonly encountered W2K3 Server tasks and problems Written for the non MCSE with little technical training who is responsible for running a small to medium sized network Microsoft has announced it will no longer support Windows NT 4 products effective Dec 31 2004 Millions of small businesses that did not upgrade to Windows Server 2000 will choose to upgrade directly to Windows Server 2003 and this will be a timely book *Microsoft SharePoint Server 2007 Bible* Wynne Leon, Wayne Tynes, Simeon Cathey, 2007-06-12 Provides information on using Microsoft SharePoint to create Office compatible Web sites intranets and portals and manage business records

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