

# **Clinical Documentation Specialist Job Description**

Our innovative and growing company is looking for a clinical documentation specialist. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## **Responsibilities for clinical documentation specialist**

- Identifies all procedures and secondary diagnoses for co-morbidities/complications and documents appropriately using the CDIS Module in 3M
- Applies federal and state documentation and coding (ICD 9 and ICD 10) guidelines to ensure physician and hospital compliance
- Maintain document tracking system
- Collaborate with CTM to determine to issues in regulatory documentation
- Create study-specific document checklists in collaboration with the CTM and medical research
- Work collaboratively with Health Information Management Team to develop the guidelines for concurrent review of the medical record
- Monitor performance of CDI's and be able to produce data demonstrating performance efficiency and productivity of each CDI upon request
- Coordinate across CDS's to address and resolve key issues and concerns
- Work with the physician staff, Case Management and nursing to assure appropriate DRG classification accurately reflects severity of illness and risk of mortality through proper documentation
- Work with the Case Management Department to develop the best approach for initial education of the physicians and regular updates

## **Qualifications for clinical documentation specialist**

- Experience in UR, Case Management, and/or Clinical Documentation Improvement \$
- Maintain up-to-date knowledge of coding issues and guidelines by attending seminars and reviewing professional literature as necessary
- Identify opportunities to develop and implement plans for both formal and informal education of physician, Case Management and HIM staff
- Develop targets for severity of illness and risk of mortality reports showing progression towards the same hospital administration
- Ensuring complete, accurate and timely documentation for clinical communication and charge capture based on medical record documentation
- Accurate establishment of clinical documentation and charge capture, researching and resolving charge system problems and analysis of current systems for purposes of identifying system improvements

# Rn Clinical Documentation Specialist Jobs

**Gratto Liebler, Charles R. McConnell**



## **Rn Clinical Documentation Specialist Jobs:**

**Management Principles for Health Professionals** Joan Gratto Liebler, Charles R. McConnell, 2020-02-26 Management Principles for Health Professionals is a practical guide for new or future practicing healthcare managers. The customary activities of the manager: planning, organizing, decision making, staffing, motivating, and budgeting are succinctly defined, explained, and presented with detailed examples drawn from a variety of health care settings. Students will learn proven management concepts, techniques, models, and tools for managing individuals or teams with skill and ease. The Eighth Edition continues to present foundational principles of management in the context of contemporary health care. With timely coverage of such topics as medical cost sharing, use of robots, ER by appointment, increased use of observation units, renewed use of flextime staffing and scheduling, use of social media on the job, and more, this thoroughly updated text addresses the latest trends and issues that today's health care manager is likely to encounter.

**Management Principles for Health Professionals** Gratto Liebler, Charles R. McConnell, 2016-03-15 This practical guide for new or future practicing healthcare managers explores the customary activities of the manager: planning, organizing, decision making, staffing, motivating, and budgeting within a variety of health care settings. Students will learn proven management concepts, techniques, models, and tools for managing individuals or teams with skill and ease.

**Foundations of Health Information Management - E-Book** Nadinia A. Davis, Melissa LaCour, 2016-01-20 Foundations of Health Information Management 4th Edition is an absolute must for any student beginning a career in HIM. Balancing comprehensive coverage with an engaging, easy-to-understand tone, this text focuses on healthcare delivery systems, electronic health records, and the processing, maintenance, and analysis of health information to present a realistic and practical view of technology and trends in healthcare. It prepares you for the role of a Registered Health Information Technician who not only files and keeps accurate records but serves as a healthcare analyst who translates data into useful, quality information that can control costs and further research. With new SimChart and SimChart for the Medical Office samples, the new 2014 AHIMA outcome-based competencies, and more exercises, this fourth edition puts you in a position to succeed on the RHIT certification exam. Clear writing style and easy reading level makes reading and studying more time efficient and is ideal for two-year associate degree HIM programs and career schools. Chapter learning objectives are tied to the American Health Information Management Association's AHIMA HIM domains and subdomains to allow instructors to teach to the credentialing exam and prepare you for the exam. Separate legal chapter covers HIPAA privacy regulations and emphasizes the importance of HIPAA compliance in today's healthcare system. Statistics chapter gives new students a foundation for learning. Four-color design and illustrations make content more appealing and easier to learn. Exercises at the end of every main section in each chapter encourage you to review and apply key concepts. Career Tip and Professional Profile boxes give you a broader view of the field and show you the many career options you have upon graduation and certification. Chapter summaries and reviews allow for easy review of each chapter's

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**Health Information Technology - E-Book** Nadinia A. Davis,Melissa LaCour,2014-03-27 Reflecting emerging trends in today s health information management Health Information Technology 3rd Edition covers everything from electronic health records and collecting healthcare data to coding and compliance It prepares you for a role as a Registered Health

Information Technician one in which you not only file and keep accurate records but serve as a healthcare analyst who translates data into useful quality information that can control costs and further research This edition includes new full color illustrations and easy access to definitions of daunting terms and acronyms Written by expert educators Nadinia Davis and Melissa LaCour this book also offers invaluable preparation for the HIT certification exam Workbook exercises in the book help you review and apply key concepts immediately after you ve studied the core topics Clear writing style and easy reading level makes reading and studying more time efficient Chapter learning objectives help you prepare for the credentialing exam by corresponding to the American Health Information Management Association s AHIMA domains and subdomains of the Health Information Technology HIT curriculum A separate Confidentiality and Compliance chapter covers HIPAA privacy regulations Job descriptions in every chapter offer a broad view of the field and show career options following graduation and certification Student resources on the Evolve companion website include sample paper forms and provide an interactive learning environment NEW Full color illustrations aid comprehension and help you visualize concepts UPDATED information accurately depicts today s technology including records processing in the EHR and hybrid environments digital storage concerns information systems implementation and security issues including HITECH s impact on HIPAA regulations NEW Glossary terms and definitions plus acronyms abbreviations in the margins provide easy access to definitions of key vocabulary and confusing abbreviations NEW Go Tos in the margins cross reference the textbook by specific chapters NEW Coding boxes in the margins provide examples of common code sets Over 100 NEW vocabulary terms and definitions ensure that the material is current and comprehensive NEW Patient Care Perspective and Career Tips at the end of chapters include examples of important HIM activities in patient care and customer service

*Annual Review of Nursing Research, Volume 9, 1991* Joyce J. Fitzpatrick, PhD, MBA, RN, FAAN, Roma Taunton, PhD, Ada Jacox, PhD, 1991-10-15 Now in its second decade of publication this landmark series draws together and critically reviews all the existing research in specific areas of nursing practice nursing care delivery nursing education and the professional aspects of nursing

**Best Jobs for the 21st Century** J. Michael Farr, Laurence Shatkin, 2009 Product Description This book features the 500 jobs with the best pay fastest growth and most opening and presents more than 70 best jobs lists In just two steps this helps readers quickly and easily focus their career options step 1 the lists and learn more about jobs of interest step 2 the job descriptions

**301 Careers in Nursing** Joyce J. Fitzpatrick, PhD, MBA, RN, FAAN, Emerson E. Ea, DNP, APRN-BC, CEN, Laura Stark Bai, MSN, FNP-BC, RN, 2017-02-21 Written for nurses of all education and experience levels 301 Careers in Nursing highlights the exceptional array of diverse opportunities available to those interested in a career in nursing Each of the carefully selected and researched careers described in this book embraces the core dimensions of nursing caring competence and commitment to excellence in caring for others at all stages of life If you are considering a career in nursing if you know someone who is considering a career in nursing if you are a guidance counselor or if you are already a nurse but considering a change you

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**Literature Index** ,1992      *The Journal of Practical Nursing* ,1999      **Oncology Nursing Forum** ,1999      **Hospital Health Promotion Throughout the Lifespan** Carole Edelman,1994

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lavoro per la selezione del personale individuando competenze e qualifiche pertinenti per ciascun ruolo offerto

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