

Note: In communicative exercises where several answers are possible, this answer key contains some examples of correct answers, not all possible answers. Any valid answer in this type of exercise should be considered acceptable.

Exercise 1

- appropriate
- inappropriate
- inappropriate
- appropriate
- inappropriate

Exercise 2

- c
- e
- b
- a
- d

Exercise 4

Correct order: 1, 4, 2, 5, 6, 3

Exercise 5

- did he
- isn't it
- didn't you
- won't he
- are you
- was it
- aren't I
- were there

Exercise 6

- will / 'll be; won't you
- hasn't gotten; has she
- wasn't; was he
- doesn't like; does she

Exercise 7

Possible answers:

- You're not married, are you?
- You like to be addressed by your first name, don't you?
- You are 25 years old, aren't you?
- You don't live in Hong Kong, do you?
- You go to school, don't you?

Exercise 9

- a
- b
- b
- a
- a

Exercise 10

- had already given; hadn't yet taken
- had already read
- hadn't yet had
- hadn't yet exercised
- had already gone

Exercise 11

- a
- a
- b
- b

Exercise 13

- customary
- nice
- not usual
- punctuality

Exercise 14

- False
- False
- True
- True
- No information
- False

Exercise 16

- You should arrive five minutes before the hour set for the dinner.
- You should apologize before taking your seat.
- You should wait for others to be served before you start eating.
- If you're the hostess, you should wait until the guests are done eating before leaving the table.
- You should wait at least 30 minutes before you leave.

Exercise 17

- a
- b
- a
- b
- c

GRAMMAR BOOSTER

Exercise A

- isn't it; Yes, it is.
- can she; No, she can't.
- wasn't it; No, it wasn't.
- have they; No, they haven't.
- are they; No, they aren't.
- doesn't he; Yes, he does.

Exercise B

- have
- am / 'm making
- tells
- is going
- are; doing
- leaves
- am / 'm baking

Exercise C

- 've been having
- has been shining
- have been
- have met
- have been traveling

Exercise D

- My family ~~was going~~ went to Cairo last summer. It was a great trip!
- They have ~~know~~ known her since 2003.
- He ~~didn't used~~ use to work there, but now he does.
- I ~~watched~~ was watching a movie when he called, but I didn't mind the interruption.
- I have already seen that movie.
- We have ~~been traveling~~ traveled to Mexico three times.

WRITING BOOSTER

Exercise A

- d
- f
- c
- h
- e
- a
- g
- i

Exercise B

Do's: a, b, c, f, h, i, k
Don'ts: d, e, g, j

Exercise C

Errors are underlined.

Maria, Thanks, I lunch yesterday. I was CBB, 2 CU. let's continue our conversation about the project. maybe, Wednesday next week? My place? There's still lots 2 discuss. BTW, please don't forget to bring the info we talked about. LMSE about next week. CU BBB.

Peter

Possible answer:

Maria,
Thank you for lunch yesterday. It was great to see you. Let's continue our conversation about the project. Are you available on Wednesday next week? Can you come to my office? There's still a lot to discuss. By the way, please don't forget to bring the information we talked about.

Let me know about next week.

Thanks so much.

Peter Benson

Top Notch 3 Workbook Answer Key

**Samantha Alcott, Alexandra Green, Lee
Coveney**



Top Notch 3 Workbook Answer Key:

Spectrum Reading Workbook, Grade 5 Spectrum, 2014-08-15 Strong reading skills are the basis of school success and Spectrum Reading for grade 5 will help children triumph over language arts and beyond This standards based workbook uses engaging text to support understanding key ideas details knowledge integration summarization and theme Spectrum Reading will help your child improve their reading habits and strengthen their ability to understand and analyze text This best selling series is a favorite of parents and teachers because it is carefully designed to be both effective and engaging the perfect building blocks for a lifetime of learning **Renegade Kids, Suburban Outlaws** Wayne S. Wooden, Randy Blazak, 2001 Topics covered include exploring boundary between deviance and criminality in the lives of young people who are deeply involved in the youth culture show how youth culture is not a set of categories so much as it is a dynamic and creative response to the confusions of growing up in modern society **Bravo 3e Instructor Edition** Muyskens, 1998-01-30

Writing and Grammar: Communication in Action Pearson/Prentice Hall, Joyce Armstrong Carroll, 2004 *GED RLA For Dummies* Achim K. Krull, Murray Shukyn, 2015-10-05 Read and write your way to excellence on the GED RLA Test Does the thought of taking the GED RLA Test make you red in the face Fear not With the help of GED RLA Test For Dummies you ll get up to speed on the new structure and computer based format of the GED and gain the confidence and know how to pass the RLA Test like a pro Packed with helpful guidance and instruction this hands on test prep guide covers the concepts covered on the GED RLA Test and gives you ample practice opportunities to assess your understanding of the Language Arts Writing and Language Arts Reading sections of the exam Designed to test your understanding of reading writing and editing skills the GED RLA Test can be tough for the uninitiated Luckily this fun and accessible guide breaks down each section of the exam into easily digestible parts making everything you ll encounter on exam day feel like a breeze Inside you ll find methods to sharpen your reading and language arts test skills tips on how to approach GED RLA question types and formats practice questions and study exercises and a full length practice test to help you pinpoint where you need more study help Presents reviews of the GED RLA test question types and basic computer skills Offers passages and questions that assess reading comprehension language conventions and usage Includes one full length GED RLA practice test Provides scoring guidelines and detailed answer explanations Even if reading writing and editing have never been your strong suit GED RLA Test For Dummies makes it easy to pass this crucial exam and obtain your hard earned graduate equivalency diploma

Self Instructional Workbook S. Katz, J. David Bergeron, ELLING, 1997-07 *Working Mother*, 2002-10 The magazine that helps career moms balance their personal and professional lives Backpacker, 2004-03 Backpacker brings the outdoors straight to the reader s doorstep inspiring and enabling them to go more places and enjoy nature more often The authority on active adventure Backpacker is the world s first GPS enabled magazine and the only magazine whose editors personally test the hiking trails camping gear and survival tips they publish Backpacker s Editors Choice Awards an industry honor

recognizing design feature and product innovation has become the gold standard against which all other outdoor industry awards are measured

The Nonprofit Manager's Resource Directory Ronald A. Landskroner, 2002-05-14 A newly revised and updated edition of the ultimate resource for nonprofit managers If you re a nonprofit manager you probably spend a good deal of your time tracking down hard to find answers to complicated questions The Nonprofit Manager s Resource Directory Second Edition provides instant answers to all your questions concerning nonprofit oriented product and service providers Internet sites funding sources publications support and advocacy groups and much more If you need help finding volunteers understanding new legislation or writing grant proposals help has arrived This new updated edition features expanded coverage of important issues and even more answers to all your nonprofit questions Revised to keep vital information up to the minute The Nonprofit Manager s Resource Directory Second Edition Contains more than 2 000 detailed listings of both nonprofit and for profit resources products and services Supplies complete details on everything from assistance and support groups to software vendors and Internet servers management consultants to list marketers Provides information on all kinds of free and low cost products available to nonprofits Features an entirely new section on international issues Plus 10 bonus sections available only on CD ROM The Nonprofit Manager s Resource Directory Second Edition has the information you need to keep your nonprofit alive and well in these challenging times Topics include Accountability and Ethics Assessment and Evaluation Financial Management General Management Governance Human Resource Management Information Technology International Third Sector Leadership Legal Issues Marketing and Communications Nonprofit Sector Overview Organizational Dynamics and Design Philanthropy Professional Development Resource Development Social Entrepreneurship Strategic Planning Volunteerism

Index to Media and Materials for the Mentally Retarded, Specific Learning Disabled, Emotionally Disturbed National Information Center for Special Education Materials, 1978

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