### WRITING BOOSTER

### Exercise A

2.d 3.f 4.c 5.h 6.e Za 8.g 9.i

### Exercise B

Do's: a, b, c, f, h, i, k Don'ts: d, e, g, j

### Exercise C

Errors are underlined.

Maria, Thanks I lunch perferday, it was SRS 2 CU. let's continue our conversation about the project, maybe bedoesday next week? My place? There's ctill lats I discuss BTM please don't forget to bring the info we talked about LMK about next week. CU LSR,

Petter.

Plossible answer.

#### Maria,

Thank you for lunch yesterday. It was great to see you. Let's continue our conversation about the project. Are you available on Wednesday next week? Can you come to my office? There's still a lot to discuss. By the way, please don't forget to bring the information we talked about.

Let me know about next week.

Thanks so much.

Peter Benson

# UNIT 2

### Exercise 1

toothache 2. swollen gums 3. lost filling
 broken tooth

### Exercise 2

Answers will vary.

#### Exercise 3

1. b 2. c 3. c 4. b

#### Exercise 4

1. chest 2. weak 3. nauseous 4. sneezing 5. coughing 6. stomach

#### Exercise 5

must be 2, must not feel 3, must hurt
 must have 5, must not be 6, must not want

### Exercise 6

1. must 2. must 3. must not 4. must 5. must not 6. must not

### Exercise 7

Answers will vary.

#### Exercise 8

1. a blood test 2. a shot 3. an X-ray 4. An EKG 5. a checkup

#### Excercise 9:

1, an appointment 2, a pain 3, chest 4, an EKG 5, fit 6, appreciate

#### Exercise 10

1. yes 2. no 3. no information 4. yes 5. no

#### Exercise 11

1. may 2. must 3. must 4. might 5. must 6. might 7. will

#### Exercise 12

may not / might not be able to
 may not / might not be able to
 may / might be able to
 must not be able to

### Excercise 13

acupuncture, herbal therapy, homeopathy, spiritual healing 2. acupuncture
 conventional medicine 4. spiritual healing
 herbal therapy 6. homeopathy

### Exercise 14

Answers will vary.

#### Exercise 15

1. a 2. b 3. a 4. b 5. d

### Exercise 16

Possible answers.

Type of treatment	How it's similar to reflexology	How It's different from reflexology
homeoguitry	They are both natural treatments. They are ancient treatments.	It was remodies that cause similar symptoms.
herbal thorapy	They are both natural treatments. They are ancient treatments.	It uses teas and pills.
acupuncture	They both believe areas of the body are connected. They are ancient treatments.	It uses needles.

Top Notch 3, Third Edition

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Umit 2

# **Top Notch Workbook Key**

Irene Watson, Tyler R. Tichelaar, Victor R. Volkman

# **Top Notch Workbook Key:**

The Answer Key Jane Carver, 2021-08-24 When life presents problems all a heroine really wants is an answer key to fix them Shannon Waller lives a paycheck to paycheck existence in far north Montana A missing husband Not even a pet Alone Suddenly life hands her the kind of money she only dreams of an amount that starts with a B A move to Ithaca New York and into a home she inherits plus new friends what more can she asks for Private investigator Michael Silver is determined to find out who might want to kill Shannon While his life seems safe hers is one accident after another each hurting her worse When a bullet barely misses Shannon she and Michael have to discover who what and why she s a target for murder And do it fast before the next attempt succeeds Job Winning Answers to 105 Trickiest Interview Questions Vaibhav Gupta, 2013-09-13 What are your weaknesses is the most commonly asked interview question but what s common does not necessarily mean to be simple Neither can you tell your weakness nor can you say that you suffer with none So what to say when nothing seems correct and certainly you can t leave it unanswered This book brings together all such questions which are specifically made to trick a candidate into a rejection yes a rejection Interview is a process of elimination or rejection and not selection An interviewer keeps rejecting until he reaches the best candidate available But how does he do that The answer is simple i e through a series of organized questions which are created after psychological and real life research and experience and trust me no matter how good you are if you are not prepared for each of these questions before meeting your recruiter 95% chances are you won t be able to make it In order to make it to your dream job one must not only know what to say but more importantly must also know what not to say This book equips you with the technique to handle such questions with ease and show your recruiter that you are prepared for any challenge whatsoever Every question is explained according to the expectation of recruiter and the message a recruiter perceives from the wrong or improper answers along with sample answer from real life interview scenarios Authors Access Irene Watson, Tyler R. Tichelaar, Victor R. Volkman, 2008-11-01 The industry's most experienced veterans are ready to share their hard won success secrets with you about Editing and working with an editorWriting effective prose Marketing your product Amazon programs and Amazon Kindle Book Proposals that work Exploiting Web 2 0 to promote your book Book Design Freelancing Online sales opportunities Branding yourself or your book Book Reviews GhostWriting Self Publishing Expanding Publicity Galleys and ARCs and more The distilled wisdom from interviews reports and lessons learned from dozens of guests over two years of weekly podcasts is now at your fingertips Whether youre into nonfiction childrens books mysteries romance science fiction or history you can take your writing and marketing power to new worlds of possibility with Authors Access Where authors get published and published authors get successful More information at www AuthorsAccess com From Modern History Press www ModernHistoryPress Job Interviewing For Dummies Pamela Skillings, 2023-10-26 Boost your confidence ace your interview and get the com job Job Interviewing For Dummies will teach you how to prepare for your next job interview deal with tough questions and

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