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*The Unspoken Truth
About Getting Ahead
in Business*

RICHARD TEMPLAR



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Richard Templar



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acknowledged and followed *The Rules of Work, Expanded Edition* Richard Templar, 2010-06-22 Some people are simply great at their job they always seem to say or do the right thing They are mentioned in every conversation Everybody likes them They get promoted They get pay raises They get along with the boss And somehow they do all these things without being unpleasant breaking much of a sweat or seeming to put in excess effort And when they are offered another step up the corporate ladder or a fabulous new job no one is surprised After all they have potential written all over them How do they do it Do they know some secret we don't Yes they know The Rules of Work These rules aren't about how to do your job they are about how you are seen doing it They are about how you appear to others And they are about helping you to achieve the success you richly deserve The first edition of *The Rules of Work A Definitive Code for Personal Success* became a global phenomenon topping bestseller charts around the world This new edition includes 10 brand new rules to take you further faster These rules are the guiding principles that will improve both what you do and how you do it giving you the

unmistakable air of confidence that will win you admiration respect and the next promotion With The Rules under your belt you ll have the edge in everything you do without having to compromise your principles **Rules of Work** Richard Templar,2004-12-20 This work takes simple information about how people relate to each other in a completely artificial environment the workplace and uses it to promote your rise up the ladder of success *Rules of Everything* Richard Templar,2022-05-26 Whether it s at work or in their relationships as parents or managing their money the Rules have described how happy and successful people behave for over 25 years The Rules of Everything contains the top 100 rules from the bestselling Rules books as voted for by readers so you can follow the common sense advice on how to be happier and more successful **The Rules of Work** Richard Templar,2005 For some people work s a breeze they glide effortlessly through all the office politics and back stabbing always saying and doing the right thing getting raises getting promotions getting results What do they know that everyone else doesn t The rules of work Those rules are surprisingly easy to learn and once you know them they re equally easy to live by Now Richard Templar s brought them all together in one place the quick irreverent *The Rules of Work A Definitive Guide to Personal Success* Templar doesn t just show you how to LOOK more effective he shows you how to BE more effective in today s workplace environments Discover how to get ahead without compromising your principles how to project the air of confidence and energy that wins respect how to carve out a powerful niche for yourself how to handle conflict without alienating the warriors how to read your corporate culture when to speak and when to remain silent when to stay late and when to leave early and how to capitalize on the key moments that can supercharge your career *Richard Templar's Rules* Richard Templar,2013-05-02 Richard Templar s simple rules for achieving happiness personal fulfillment and success 6 worldwide best sellers in one brand new collection An amazing collection of Richard Templar s Rules 6 expanded books packed with simple bite size rules for achieving more happiness fulfillment and success Life just isn t as hard as it looks Again and again the most successful happiest people use the same strategies You can learn and use those strategies and they work In the recently expanded editions of six amazing books best selling author Richard Templar brings together hundreds of bite size strategies for success all stunningly smart quick and practical In *The Rules of Life Expanded Edition* Templar uncovers learnable attitudes and easy techniques for becoming more contented more fulfilled more enthusiastic about life Templar s *The Rules of Work Expanded Edition* reveals secrets of people who seem naturally great at their jobs those rare individuals who always say and do the right thing get raises get promoted without compromising their principles or even seeming to break a sweat In *The Rules of Management Expanded Edition* Templar shares 100 easy to use rules for becoming a more successful leader and manager everything from setting smarter goals to holding better meetings finding better people to managing your own stress and health Next *The Rules of Money Expanded Edition* identifies 107 golden behaviors that create wealth and make it grow indispensable insights for saving spending investing thinking about and even enjoying money Templar s *The Rules of Parenting Expanded Edition* serves up

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break a sweat Finally in The Rules of Life Expanded Edition Templar uncovers yet another vital set of secrets the learnable attitudes and easy to use techniques that make some people more contented more fulfilled more enthusiastic about life These are the simple common sense easy to follow rules that happy successful people follow the rules that can change your life

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