

## A Model of the Information Design Process

## •

#### Planning the Information

#### Understand

- What do you want to achieve?
- Who will use it?
- How will they use it?
- · Where will they use they use it?
- What information do they need?





#### Planning the Project

#### Get agreement on:

- schedule
- staffing
- budget

- style standards
- usability
  - activities
- ather issues





#### Selecting Content / Organizing / Designing Pages or Screens

- gather information
- · select the content
- · organize the material
- prepare an outline or site map
- plan the layout of each type of page or screen
- test the organization and layouts with users
- revise based on usability testing



#### Continuing the Process

- gather feedback
- use feedback to revise
- keep it up-to-date



Document / Web site
/ Information within a larger product





#### **Producing the Final Copy**

- copyedit and proofread again
- do whatever is technologically necessary before release
- · produce and release

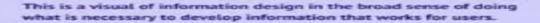




#### **Drafting and Testing**

- write first draft or part of draft
- select or create art
- work both text and art together
- · test draft with users
- revise and complete
- review for accuracy
- edit for consistency and usability
- · copyedit and proofread
- · test with users again
- repeat until document is finished and works for users





# **The Practical Guide To Information Design**

Joel Katz

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