

Managing Medical Emergencies Policy and Procedure

[Name] Dental Practice is equipped and team members are trained to deal effectively with medical emergencies.

- All clinical and clerical staff receive annual emergency life support training and are familiar with the equipment and drugs which may be required to manage a medical emergency in the dental practice.
- There will be a minimum of two people available to deal with a medical emergency at any time in the dental practice.
- The emergency equipment and emergency drug box are stored in [location].
- The first aid kit is stored in [location].
- A medical history is taken from each new patient at their first appointment. This is checked at each routine dental appointment to ensure the details are up-to-date.

All medical emergencies are clinically managed as detailed in [give details e.g. as described in the SDCEP guidance publication 'Drug Prescribing for Dentistry'. A copy of this publication is available in every surgery] and following the procedure set out below.

[Name and deputy] are responsible for ensuring that the emergency equipment is in good working order and that the first aid kit and emergency drug box are fully stocked and up-to-date.

- Weekly checks of emergency equipment, disposable emergency equipment and emergency drugs are carried out and logged [see *Emergency Drugs and Equipment Weekly Log for details*], and any discrepancies resolved immediately.
- Emergency drugs are replaced before their expiry date.
- Oxygen cylinders are serviced and replaced in accordance with the manufacturer's current guidelines.

Procedure

In the event of a significant medical emergency:

Responsibilities	Actions	Member of team responsible
Patient care	<ul style="list-style-type: none"> ➤ Assess the patient ➤ Manage the patient according to agreed emergency clinical procedures and training 	[e.g. Supervising dentist or senior dental nurse]
Equipment and Drugs	<ul style="list-style-type: none"> ➤ Fetch emergency equipment and emergency drug box 	[e.g. Assisting dental nurse]
Communications	<ul style="list-style-type: none"> ➤ Inform Practice Manager/ Receptionist 	[e.g. Assisting dental nurse]
	<ul style="list-style-type: none"> ➤ Contact the patient's emergency contact, if unaccompanied 	[e.g. Practice Manager/ Receptionist]
...if an ambulance	<ul style="list-style-type: none"> ➤ Call for an ambulance using the 999 	[e.g. Practice Manager/

Sample Policy And Procedure Manual Clinic

Claire Gavin Meisenheimer



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Operating Policies and Procedures Manual for Medical Practices Elizabeth W. Woodcock, Bette A. Warn, 2006 This popular bestseller is an easy to use manual complete with customizable medical office policies Covering more than 100 of today's most pressing events this manual helps practice administrators and managers set procedures and policies for managing operational financial and risk issues as well as personnel disaster planning and exposure control Group Practice Personnel Policies Manual Courtney Price, PhD, 1997 **Documentation for Physical Therapist Practice** Jacqueline A. Osborne, 2015-08-03 *Documentation for Physical Therapist Practice A Clinical Decision Making Approach* provides the framework for successful documentation It is synchronous with Medicare standards as well as the American Physical Therapy Association's recommendations for defensible documentation It identifies documentation basics which can be readily applied to a broad spectrum of documentation formats including paper based and electronic systems This key resource skillfully explains how to document the interpretation of examination findings so that the medical record accurately reflects the evidence In addition the results of consultation with legal experts who specialize in physical therapy claims denials will be shared to provide current meaningful documentation instruction *Chronic Pain Management* Michael E. Schatman, Alexandra Campbell, 2007-07-26 *Chronic Pain Management Guidelines for Multidisciplinary Program Development* is the most comprehensive textbook to date on the multidisciplinary approach to chronic pain management Written by an illustrious group of contributors this volume serves as a must have armamentarium of guidelines for the development of a successful pain management program Guidelines for the Hospital and Clinic C. Henry Kempe National Center for the Prevention and Treatment of Child Abuse and Neglect, 1978 **Phlebotomy Handbook** Diana Garza, Kathleen Becan-McBride, 1999 For medical lab technology medical assisting respiratory therapy radiological technology and nursing courses This leading text is the most accurate and current source of blood and specimen collection information for today's health care students and professionals Designed to provide health care professionals with the clinical technical and communication skills and knowledge it features sections devoted to safety equipment and collection special procedures and point of care testing and quality and legal issues Handbook of Institutional Pharmacy Practice Thomas R. Brown, 2006 This comprehensive text provides fundamental information on a broad spectrum of essential topics in health system pharmacy practice From an overview of health delivery systems and hospital pharmacy through various practice settings such as home care long term care hospice and palliative care ambulatory care and managed care this text focuses on various elements important to health system pharmacies The Handbook of Institutional Pharmacy Practice is the first step in developing a career in pharmacy and provides opportunities for study in career enhancement New chapters included in the fourth edition Integrity of the Drug Supply Overview of the History of Hospital Pharmacy in the United States Interprofessional Teams Collaborative Practice Models Development Implementation and Monitoring Therapeutic Plans and

Evidence Based Medicine Clinical Anesthesia Paul G. Barash,2009 The premier single volume reference in the field of anesthesia Clinical Anesthesia is now in its Sixth Edition with thoroughly updated coverage a new full color design and a revamped art program featuring 880 full color illustrations More than 80 leading experts cover every aspect of contemporary perioperative medicine in one comprehensive clinically focused clear concise and accessible volume Two new editors Michael Cahalan MD and M Christine Stock MD join Drs Barash Cullen and Stoelting for this edition A companion Website will offer the fully searchable text plus access to enhanced podcasts that can be viewed on your desktop or downloaded to most Apple and BlackBerry devices **Community and Nurse-Managed Health Centers** Donna L. Torrissi,2005-06-03 Designated a Doody s Core Title Winner of an AJN Book of the Year Award A National Nursing Centers Consortium Guide This book provides a step by step guide to starting and sustaining a community health center with an emphasis on nurse managed centers The authors share their firsthand knowledge with readers including information on developing a mission statement pulling together an advisory board writing a business plan and getting funding The process for obtaining Federally Qualified Health Center Status and thus federal funding is described Of great value is the book s Appendix which provides very useful examples They include sample bylaws a full policy and procedure manual physician and nurse practitioner collaborative agreements job descriptions a contract with a local agency and outcome and assessment guidelines Donna Torrissi is the founder of The Family Practice and Counseling Network in Philadelphia which provides primary health services to public housing residents Tine Hansen Turton is the Executive Director of the National Nursing Centers Consortium For Further Information Please Click Here **The Well-Managed Mental Health Practice** Donald E. Wiger,2007-10-05 The step by step guide to building and managing a profitable and successful practice or clinic Beyond your training as a therapist the skills required to create and build a practice and to supervise others are typically not taught as part of your clinical training There are myriad decisions you must make including financial organizational and marketing decisions that will determine the success and profitability of your practice group practice or clinic The Well Managed Mental Health Practice draws from author Donald Wiger s vast experience as owner and manager of both small and large mental health practices and clinics This helpful resource provides sound business practices immediately useful insights into the accrediting process and other critical information you will need to avoid legal trouble ensure payment from individuals and third party payors and create a thriving practice Designed for practices or clinics of any size and at any stage of development from start up through mature business this easy to follow book looks at all the issues involved with starting and running a mental health practice and offers Practical advice on how to increase business develop your professional reputation and set priorities as well as helpful insights on customer service employee relations time management and coping with stress Indispensable tools for developing business and management skills to ensure smooth operation and maximum profitability Useful tips for handling problems encountered by clinic directors and clinic decision makers Numerous sample forms and procedural documents A vital reference for a wide

range of mental health professionals The Well Managed Mental Health Practice is an important guide that will equip you with the skills necessary to develop a financially successful practice that survives and thrives

Compliance for Coding, Billing & Reimbursement, 2nd Edition Duane C. Abbey, 2008-04-02 While the vast majority of providers never intend to commit fraud or file false claims complex procedures changing regulations and evolving technology make it nearly impossible to avoid billing errors For example if you play by HIPAA s rules a physician is a provider however Medicare requires that the same physician must be referred to as a supplier Even more troubling is the need to alter claims to meet specific requirements that may conflict with national standards Far from being a benign issue differing guidelines can lead to false claims with financial and even criminal implications Compliance for Coding Billing Reimbursement Second Edition A Systematic Approach to Developing a Comprehensive Program provides an organized way to deal with the complex coding billing and reimbursement CBR processes that seem to force providers to choose between being paid and being compliant Fully revised to account for recent changes and evolving terminology this unique and accessible resource covers statutorily based programs and contract based relationships as well as ways to efficiently handle those situations that do not involve formal relationships Based on 25 years of direct client consultation and drawing on teaching techniques developed in highly successful workshops Duane Abbey offers a logical approach to CBR compliance Designed to facilitate efficient reimbursements that don t run afoul of laws and regulations this resource Addresses the seven key elements promulgated by the OIG for any compliance program Discusses numerous types of compliance issues for all type of healthcare providers Offers access to online resources that provide continually updated information Cuts through the morass of terminology and acronyms with a comprehensive glossary Includes a CD ROM packed with regulations and information In addition to offering salient information illustrated by case studies Dr Abbey provides healthcare providers and administrators as well as consultants and attorneys with the mindset and attitude required to meet this very real challenge with savvy humor and perseverance

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Improving Quality Claire Gavin Meisenheimer,1997 Nursing **A Clinical Approach to Geriatric Rehabilitation** Jennifer Bottomley,Carole Lewis,2024-06-01 The field of geriatric rehabilitation is constantly changing due to the discovery of new evidence based evaluation and treatment strategies as well as the continual support or refutation of older theories and practices Now in itsFourth Edition A Clinical Approach to Geriatric Rehabilitation has been updated to be at the forefront of these changes and includes free video content from MedBridge and a discount on a MedBridge subscription to geriatric rehabilitation courses offered by the authors Drs Jennifer M Bottomley and Carole B Lewis have compiled the plethora of available scientific research on geriatric populations and combined it with their years of actual clinical practice Together this makes this text a complete evidence based guide to the clinical care of geriatric patients and clients The first part of A Clinical Approach to Geriatric Rehabilitation Fourth Edition tackles applied gerontological concepts providing the general knowledge base necessary for treating geriatric patients Topics in this section include patient evaluation an exploration of nutritional needs and age related changes in physiology and function as well as many other foundational areas In the second section topics become more focused on patient care concepts like neurologic considerations cardiopulmonary and cardiovascular considerations and establishing community based screening programs In the final section chapters center on administration and management including important subjects such as attitudes ethics and legal topics as well as consultation and research New and updated in the Fourth Edition Pearls section for succinct highlights of the content within each chapter The latest evidence based practice interventions with complete references for further reading Updated graphics pictures and diagrams to illustrate the content Content summaries and streamlined text for enhanced readability Updated case studies to exemplify clinical decision making Designed to provide valuable real life clinical knowledge A Clinical Approach to Geriatric Rehabilitation Fourth Edition gives physical therapists an evidence based guide to the clinical aspects of rehabilitative care in older adult patients and clients

Pediatric Sedation Outside of the Operating Room Keira P. Mason,2014-10-11 This is a major revision updating and expansion of the leading single source volume on pediatric sedation outside of the operating room Edited and written by an international roster of outstanding experts it is the only book aimed at the broad range of specialists who deliver pediatric sedation in the non OR setting The Second Edition features a significant expansion of contributions from international leaders and individual new chapters on pre sedation assessment sedatives short and long term effects on neurocognition non pharmacologic distractions Michael Jackson s death and medical ethics the role of simulation in safety and training and palliative sedation in terminally ill

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Law, Ethics, & Bioethics for the Health Professions Marcia A Lewis, Carol D Tamparo, Brenda M Tatro, 2012-02-07 Now in its Seventh Edition and in vivid full color this groundbreaking book continues to champion the Have a Care approach while also providing readers with a strong ethical and legal foundation that enables them to better serve their clients The book addresses all major issues facing healthcare professionals today including legal concerns important ethical issues and the emerging area of bioethics

Pediatric Sedation Outside of the Operating Room Keira P. Mason, MD, 2021-04-13 This book functions as an essential guide to the safe and effective sedation of pediatric patients outside the operating room It is a multidisciplinary reference that features an international authorship and is also of use for a broad range of specialists who deliver pediatric sedation in the non OR setting Organized into four parts Pediatric Sedation Outside of the Operating Room 3rd edition begins with the foundational history of the pediatric sedation field Subsequent chapters explore the basics of procedural sedation pre sedation assessments and sedation policies across various specialties and continents Part two then examines a multitude of sedation models divided by geographical location and subspecialty Following this Part three delves into standards of safety in sedation including medicolegal risk factors neurocognitive side effects and aspiration risks The book closes with chapters presenting discussions on the future of sedation insofar as predictions for the role of simulation medical malpractice and the intersection of sedation and marijuana An updated invaluable successor edition Pediatric Sedation Outside of the Operating Room 3rd edition is accessible to a diverse group of sedation providers from all specialties

This textbook is an invaluable and necessary addition to all sedation providers worldwide Health Care Financing Administration Rulings on Medicare, Medicaid, Professional Standards Review, and Related Matters United States. Health Care Financing Administration, **Quality and Safety in Radiotherapy** Todd Pawlicki, Peter Dunscombe, Arno J. Mundt, Pierre Scalliet, 2010-12-20 The first text to focus solely on quality and safety in radiotherapy this work encompasses not only traditional more technically oriented quality assurance activities but also general approaches of quality and safety It includes contributions from experts both inside and outside the field to present a global view The task of assuring quality

Departments of Labor, Health and Human Services, Education, and Related Agencies, Appropriations for Fiscal Year 1982 United States. Congress. Senate. Committee on Appropriations. Subcommittee on Departments of Labor, Health and Human Services, Education, and Related Agencies, 1981

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