

**REQUEST LETTER TO ENGAGE
IN THE LIMITED PRACTICE OF THE LEGAL PROFESSION**

08 July 2022

HON. MAR-LEN BINAY
City Mayor
Makati City, Philippines

Dear Mayor Binay:

Greetings!

I, the undersigned, would like to respectfully request from your kind office a **WRITTEN AUTHORITY TO ENGAGE IN THE LIMITED PRACTICE OF THE LEGAL PROFESSION**, specifically to act in the following capacity:

- 1) as **Private Counsel**, to appear before any court of law, tribunal, administrative and/or quasi-judicial body.

I am a member of the Philippine Bar and was admitted to the practice of law in the Philippines on 19 May 2022.

I would like to practice the legal profession, subject to the limitations provided for by law, outside of regular office hours and/or utilizing authorized leave credits, and provided such neither contravenes nor interferes with my duties and responsibilities as a public servant.

The abovementioned request for written authority has legal bases under the following laws and rules:

- 1) **Sec. 12, Rule XVIII of the Revised Civil Service Rules** provides that:

"Sec. 12. No officer or employee shall engage directly in any private business, vocation, or profession or be connected with any commercial, credit, agricultural or industrial undertaking without a written permission from the head of Department. Provided, That this prohibition will be absolute in the case of those officers and employees whose duties and responsibilities require that their entire time be at the disposal of the Government: Provided, further, That if an employee is granted permission to engage, in outside activities, the time so devoted outside of office hours should be fixed by the chief of the agency to the end that it will not impair in any way the efficiency of the officer or employee: And provided, finally, That no permission is necessary in the case of investments, made by an officer or employee, which do not involve any real or apparent conflict between his private interests and public duties, or in any way influence him in the discharge of his duties, and he shall not take part in the management of the enterprise or become an officer or member of the board of directors.
(Emphasis provided)

- 2) **Sec. 7 (b) of R.A. 6713** (Code of Conduct and Ethical Standards for Public Officials and Employees), further reiterates this by providing that public officials and employees during their incumbency shall not:

Port Authority General Maintainer Practical Test

Guillaume Favre

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