

# OCCUPATIONAL THERAPY RESUME

## EXAMPLE BY RESUME GENIUS

Lemont, IL  
(630)-287-8175  
your.email@email.com

*Certified Occupational Therapy Assistant with 8+ years of experience in long-term and acute care settings. Seeking to pursue career opportunities in a specialized rehabilitation setting with a focus on advancing occupational procedures and delivering competent care to patients.*

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### PROFESSIONAL EXPERIENCE

#### **SYMBRIA/ALLIANCE REHAB, Lemont, IL**

Certified Occupational Therapy Assistant, September 20XX–Present

- Coordinate a caseload of 10-12 patients daily with set minutes per Medicare and Medicaid guidelines
- Collaborate with speech and physical therapists regarding treatment, plan of care, prior level of function, and discharge goals
- Interact with family members, nursing and social work services to discuss patients' current progress and discharge planning as per therapist recommendations
- Work in short-term/long-term care and in-house outpatient settings providing services to independent living and convent residents to make them ready for next level of care
- Provide home exercise programs for higher-level patients, including advice on home adaptive equipment and its purchase

#### **RML SPECIALTY HOSPITAL, Hinsdale, IL**

Certified Occupational Therapy Assistant, June 20XX–August 20XX

- Delivered immediate treatment following evaluation by the occupational therapist while maintaining daily collaboration with speech and physical therapy staff
- Treated and educated 1000+ clients annually with an average caseload of 10-15 patients
- Organized daily documentation and updated progress note and discharge notes sheets within 24 hours for occupational therapist to complete
- Oversaw all activities of junior OTAs and clinical fieldwork for 5+ interns
- Coordinated care to vent-dependent patients to help them progress from vent-dependency to nasal cannula to room air
- Managed various textures and diets for feeding sessions, educating patients in proper feeding with tracheostomies

### EDUCATION

#### **UNIVERSITY SOUTHERN INDIANA, Evansville, IN**

*Associate of Science in Occupational Therapy Assistant, May 20XX*

- Honors: *cum laude* (GPA: 3.7/4.0)

### ADDITIONAL SKILLS

- Proficient in Microsoft Office (Word, Excel, and PowerPoint)
- Bilingual in Spanish and English

# Occupational Therapist Assistant New Grad Resume Example

**Rene Padilla, Sue Byers-Connon, Helene  
Lohman**



## **Occupational Therapist Assistant New Grad Resume Example:**

**Occupational Therapy Student to Clinician** Lisa Davis, Marilyn Rosee, 2024-06-01 It is surprising that there is no go to resource for the occupational therapy or occupational therapy assistant student to have when they embark on their professional journey With this in mind Lisa Davis and Marilyn Rosee have written Occupational Therapy Student to Clinician Making the Transition to help students hone the skills employers look for in new hires While many academic programs cover career oriented topics this is the first specific text to pull the pieces together with the purpose of showing readers how to become successful job candidates and employees Perfect for the student preparing for an occupational therapy career Occupational Therapy Student to Clinician covers all pragmatic issues that students face while securing their first job This text outlines a variety of topics including resume writing interview skills negotiating a salary working within a team developing professional competencies and understanding the culture of an organization Each chapter includes learning objectives and lists of practice activities that students can use to reinforce their skills Occupational Therapy Student to Clinician Making the Transition will benefit occupational therapy and occupational therapy assistant students preparing to graduate as well as employed clinicians dealing with specific employment related issues This text will also guide the employee who wants to move to the next job and reacquaint themselves with the job seeking process This comprehensive resource provides strategies and solutions for many employment challenges and will be an asset in any professional development curriculum

Job Readiness for Health Professionals - E-Book Elsevier Inc, 2023-11-15 Master the soft skills you need to succeed as a healthcare professional A guide to personal behaviors Job Readiness for Health Professionals 4th Edition covers 48 different soft skills including effective communication collaborating with colleagues time management and searching for and applying for jobs Engaging hands on exercises help you apply these skills in a variety of circumstances and practice settings Easy to read and easy to follow this book describes the proven strategies and practices that will help you find your first healthcare job and advance in your career Guidelines to building a professional portfolio include checklists a certificate mock interviews and ways to keep resumes up to date all helping you create an effective tool demonstrating job readiness and advancement Critical thinking and problem solving skills prepare you to analyze and handle situations to better manage conflict and to quickly and effectively adapt to changes Case studies show how specific soft skills are related to the challenges and issues of the healthcare profession Work text format includes journaling and self reflection activities providing opportunities to practice and apply skills Learning objectives for each chapter provide measurable outcomes for you to achieve Logical organization of topics begins with self management and interpersonal skills and moves on to communication skills career building skills and finally planning and advancing a career Storytelling approach uses vignettes and realistic scenarios to make the content more personal and relatable NEW Preparing for the Externship chapter is added to this edition NEW job readiness content includes up to date information on the use of social media as well as certifications and registrations for

healthcare professionals mentoring work life balance and continuing education NEW Updated content on diversity equality and inclusion is also added to this edition NEW What If scenarios and case studies are added     Best Résumés for College Students and New Grads Louise Kursmark,2006 Helps students by describing skills and attributes that are valuable in the workplace answering common questions delivering expert advice that is relevant in today s hiring market and showcasing high quality resumes and cover letters prepared by professional resume writers all written for college students or new graduates It is a comprehensive resource appropriate for diverse college majors both undergraduate and graduate as well as for students seeking internships and co op jobs while still in school     The Complete Resume Guide Marian Faux,1991 Offers suggestions on the content style and structure of a successful resume with special attention to the problems of recent graduates women returning to the workforce and the handicapped     Job Readiness for Health Professionals Elsevier,2015-12-02 Get an edge in the job market and develop the soft skills the personal qualities habits attitudes and social graces needed to work successfully with anyone anywhere Job Readiness for Health Professionals Soft Skills Strategies for Success 2nd Edition provides a unique tool for soft skill programming to help graduates succeed on the job as effective engaged and high functioning employees This handy resource uses an 8th grade reading level and a consistent easy to follow modular format to guide you through the essential entry level soft skills like how to dress speak and collaborate in the healthcare setting With two new chapters new Video Case vignettes and 48 soft skills and behavioral competencies it gives you the tools you need to join the healthcare workforce Behavioral objectives provided for mastering each skill Worktext format with journaling activities and multiple self reflection activities offers valuable review exercises Critical thinking exercises woven throughout skills include multidisciplinary scenarios from the field What If boxes feature short scenarios that encourage you to think about how you would handle a situation in the workplace Case studies throughout use fictional vignettes to illustrate the issues involved with the specific skills Down a Dark Road vignettes depict what can go terribly wrong when a skill is ignored or not mastered Experiential Exercises are actions or experiments that you can perform on your own to gain a deeper appreciation for the skill Cross Currents with Other Skills ties together and cross references related skills pointing out the synergies and connections between them NEW Highly anticipated Finding Your First Job chapter highlights competencies that you need to consider and prepare for when starting your job search beginning a career in the health professions writing your resume and interviewing NEW Video Case vignettes with assessment and implementation tools on interview skills active listening dealing with others problem solving and decision making communication presenting yourself for the workforce working as a team dealing with authority and enhancing your promotability provide a multimedia component with real life workplace scenarios for your review NEW Being a Student chapter covers competencies where students often struggle including taking meaningful notes remaining calm and confident during assessments and successfully preparing for practicum interviews NEW New content on financial literacy including

managing finances and paying back students loans covers the impact financial decisions have on your life both personally and as you look for a job

**Job Readiness for Health Professionals - E-Book** Elsevier,2016-06-11 Get an edge in the job market and develop the soft skills the personal qualities habits attitudes and social graces needed to work successfully with anyone anywhere Job Readiness for Health Professionals Soft Skills Strategies for Success 2nd Edition provides a unique tool for soft skill programming to help graduates succeed on the job as effective engaged and high functioning employees This handy resource uses an 8th grade reading level and a consistent easy to follow modular format to guide you through the essential entry level soft skills like how to dress speak and collaborate in the healthcare setting With two new chapters new Video Case vignettes and 48 soft skills and behavioral competencies it gives you the tools you need to join the healthcare workforce Behavioral objectives provided for mastering each skill Worktext format with journaling activities and multiple self reflection activities offers valuable review exercises Critical thinking exercises woven throughout skills include multidisciplinary scenarios from the field What If boxes feature short scenarios that encourage you to think about how you would handle a situation in the workplace Case studies throughout use fictional vignettes to illustrate the issues involved with the specific skills Down a Dark Road vignettes depict what can go terribly wrong when a skill is ignored or not mastered Experiential Exercises are actions or experiments that you can perform on your own to gain a deeper appreciation for the skill Cross Currents with Other Skills ties together and cross references related skills pointing out the synergies and connections between them NEW Highly anticipated Finding Your First Job chapter highlights competencies that you need to consider and prepare for when starting your job search beginning a career in the health professions writing your resume and interviewing NEW Video Case vignettes with assessment and implementation tools on interview skills active listening dealing with others problem solving and decision making communication presenting yourself for the workforce working as a team dealing with authority and enhancing your promotability provide a multimedia component with real life workplace scenarios for your review NEW Being a Student chapter covers competencies where students often struggle including taking meaningful notes remaining calm and confident during assessments and successfully preparing for practicum interviews NEW New content on financial literacy including managing finances and paying back students loans covers the impact financial decisions have on your life both personally and as you look for a job

**Early's Physical Dysfunction Practice Skills for the Occupational Therapy Assistant E-Book** Mary Beth Patnaude,2021-01-15 NEW Intervention Principles for Feeding and Eating chapter is added to this edition NEW Reorganization of all chapters aligns content more closely with the Occupational Therapy Practice Framework NEW Combined chapters make the material more concise and easier to navigate

**Ryan's Occupational Therapy Assistant** Karen Sladyk,2024-06-01 A renowned and cornerstone text for the occupational therapy assistant for more than 30 years is now available in an updated Fifth Edition Continuing with a student friendly format the classic Ryan s Occupational Therapy Assistant Principles Practice Issues and Techniques continues to keep

pace with the latest developments in occupational therapy including the integration of key concepts from key documents for the occupational therapy profession such as AOTA's Occupational Therapy Practice Framework Third Edition ACOTE Standards Code of Ethics and Ethics Standards Guidelines for Supervision Roles and Responsibilities During the Delivery of Occupational Therapy Services Diagnostic and Statistical Manual of Mental Disorders Fifth Edition DSM 5 Building on the legacy work of Sally E Ryan Dr Karen Sladyk presents more than 45 chapters in the Fifth Edition of Ryan's Occupational Therapy Assistant Using actual client examples occupational therapy assistant OTA students are guided throughout the process of learning various principles and disabilities to applying that knowledge in a clinical setting What is new inside the Fifth Edition Two new chapters included in the Occupations and Disabilities section on Downs syndrome and diabetes and bipolar disorder Updates of each chapter throughout New evidence based practice and supportive research throughout New color interior design throughout Updated references throughout Included with the text are online supplemental materials for faculty use in the classroom Ryan's Occupational Therapy Assistant Fifth Edition includes a variety of treatment techniques that help students understand how to choose and when to implement certain procedures Group intervention assistive technology and adaptive equipment basic splinting wellness and health promotion and work injury activities are examples of the techniques presented This Fifth Edition also includes specific chapters about evidence based practice and understanding research Chapters on supervision functional ethics and professional development are examples geared toward educating OTA students on how to manage different aspects of their early career A core text for students aspiring to become successful OTAs for more than 30 years Ryan's Occupational Therapy Assistant Principles Practice Issues and Techniques Fifth Edition is the leading textbook to have throughout one's education and early career

Optimal Collaboration for the Occupational Therapist and Occupational Therapist Assistant Heather Gillespie, 2025-03-07 This book acts as a guide for occupational therapists to develop and continually evaluate trusting working relationships with occupational therapist assistants OTAs resulting in more effective occupational therapy service delivery to clients To combat the misunderstandings between occupational therapists and OTAs this book provides theoretical knowledge practical learning and case study examples to guide and develop positive working relationships between occupational therapists and OTAs The importance of developing this trusting intraprofessional relationship is discussed in detail and recommended approaches are reviewed Described methodologies can be utilized to determine appropriate involvement of OTAs in specific client treatments allowing for a consistent and effective synergy within occupational therapy This book is an ideal read for occupational therapist students and occupational therapists currently working in a clinical practice setting as well as for rehabilitation managers and employers It is also a beneficial resource for OTA students and OTAs working within the profession

**Career Development for Health Professionals** Lee Haroun, 2015-10-06 Master the skills you need to succeed in the classroom and as a health care professional Filled with tips and strategies Career Development for Health Professionals 4th Edition provides

the skills required to achieve four important goals 1 complete your educational program 2 think like a health care professional 3 find the right jobs and 4 attain long term career success This edition includes a new chapter on professionalism and online activities challenging you to apply what you ve learned Written by respected educator Lee Haroun this practical resource helps you maximize your potential and grow into a competent caring well rounded member of the health care team Self paced format with interactive exercises stop and think review and end of chapter quizzes allows you to work through the text independently Conversational easy to read style helps you understand concepts and skills by delivering information in small easily absorbed chunks Chapter objectives and key terms at the beginning of each chapter preview the material to be learned while reading the chapter UPDATED on the job strategies and Success Tips focus on professional certification exams the use of social media general job requirements online classroom learning employment laws and necessary skills and National Health Care Skill Standards Prescriptions for Success and Resume Building Blocks emphasize the importance of a resume and how it is a work in progress from the first day of a student s education Prescription for Success exercises let you apply what you ve learned to on the job situations Useful Spanish Phrases appendix provides a quick reference for translations that will prove valuable in today s workplace Student resources on the Evolve companion website include activities providing a chance to use critical thinking skills and apply content to health care jobs NEW Becoming a Professional chapter defines professionalism as it relates to health care occupations emphasizes its importance and presents examples of professionals in action NEW Full color photos and illustrations bring concepts and health care skills to life NEW case studies offer a real life look into school job search and on the job situations NEW study and job search strategies explain how to study for classes job applications resumes and resume trends guidelines to preparing different types of resumes print scannable plain text and e mail versions protecting against job scams online job searching and preparing for the job interview NEW reference chart on the inside front cover provides an outline to the book s content making it easy to find the information you need

**Gallery of Best Resumes for Two-year Degree Graduates** David Franklin Noble,1996 An outstanding guide for two year degree graduates this book contains more than 200 sample resumes written by professional resume writers which show readers how to present their special training in an effective and professional manner

**Preparing for The Occupational Therapy Assistant National Board Exam: 45 Days and Counting** Rosanne DiZazzo-Miller,Fredrick D. Pociask,2017-08-30 Preparing for the Occupational Therapy Assistant Board Exam 45 Days and Counting provides a comprehensive overview for occupational therapy assistant students preparing to take the Certified Occupational Therapy Assistant COTA exam Each new print copy includes Navigate 2 Preferred Access that unlocks a complete eBook Study Center Homework and Assessment Center Navigate 2 TestPrep with over 500 practice questions

*Occupational Therapy Essentials for Clinical Competence* Karen Jacobs,Nancy MacRae,2024-06-01 Occupation theory driven evidence based and client centered practice continue to be the core of the profession and are the central focus

of Occupational Therapy Essentials for Clinical Competence Third Edition The Third Edition contains updated and enriched chapters that incorporate new perspectives and evidence based information important to entry level practitioners The Third Edition continues to relate each chapter to the newest ACOTE Standards and is evidence based while also addressing the guidelines of practice and terms from the AOTA s Occupational Therapy Practice Framework Third Edition Dr Karen Jacobs and Nancy MacRae along with their 61 contributors introduce every topic necessary for competence as an entry level practitioner Varied perspectives are provided in each chapter with consistent references made to the relevance of certified occupational therapy assistant roles and responsibilities Additionally chapters on the Dark Side of Occupation and Primary Care have been added to broaden the foundational scope of knowledge Each chapter also contains a clinical case used to exemplify relevant content New in the Third Edition All chapters have been updated to reflect the AOTA s Occupational Therapy Practice Framework Third Edition Updated references and evidence based practice chart for each chapter Updated case studies to match the current standards of practice References to the Occupational Therapy Code of Ethics 2015 Faculty will benefit from the multiple choice questions and PowerPoint presentations that coincide with each chapter Included with the text are online supplemental materials for faculty use in the classroom Occupational Therapy Essentials for Clinical Competence Third Edition is the perfect multi use resource to be used as an introduction to the material while also serving as a review prior to sitting for the certification exam for occupational therapists and occupational therapy assistants

**Jump-Starting a Career in Physical Therapy & Rehabilitation** Marcia Amidon Lusted, 2013-12-15 Jobs in physical therapy and rehabilitation are an excellent choice for those who want a secure in demand career that makes a difference in people s lives In many states rewarding positions in the field can be accessed with an associate s degree Working under the direction of physical therapists and occupational therapists PT assistants and aides help patients recover from injuries illnesses and surgery while OT assistants and aides help patients with disabilities learn skills to function successfully in everyday life Enhanced with sidebars and vivid photos the text describes typical working environments tasks equipment and approaches in these fields as well as the education needed to start a career **Federal Register** ,1968-08 *Occupational Therapy with Elders - E-Book* Rene Padilla,Sue Byers-Connon,Helene Lohman,2011-03-18 The only comprehensive book on geriatric occupational therapy designed specifically for the COTA Occupational Therapy with Elders Strategies for the COTA 3rd Edition provides in depth coverage of each aspect of geriatric practice from wellness and prevention to death and dying A discussion of foundational concepts includes aging trends and strategies for elder care and coverage of emerging areas includes low vision rehabilitation mobility issues including driving and Alzheimer s disease and other forms of dementia Expert authors Ren Padilla Sue Byers Connon and Helene Lohman offer an unmatched discussion of diverse populations and the latest on geriatric policies and procedures in this fast growing area of practice Unique A focus on the occupational therapy assistant highlights the importance of COTAs to the care of elder clients Case studies illustrate principles and help



you apply what you've learned to actual situations Key terms chapter objectives and review questions highlight important content in each chapter Use of the term elder reduces the stereotypical role of dependent patients and helps to dispel myths about aging A multidisciplinary approach demonstrates how the OT and the COTA can collaborate effectively Unique Attention to diverse populations and cultures prepares you to respect and care for clients of different backgrounds Unique The companion Evolve website makes review easier with more learning activities references linked to MEDLINE abstracts and links to related OT sites Unique A discussion of elder abuse battered women and literacy includes information on how the COTA can address these often overlooked issues New information on alternative treatment settings for elders reflects new trends in OT care Updated information on Medicare Medicaid and HIPAA regulations discusses the latest policies and how to incorporate the newest procedures into practice Significant additions are made to the chapters on public policy dementia and oncology

*Fundamentals of Tests and Measures for the Physical Therapist Assistant* Stacie J. Fruth, Carol Fawcett, 2019-02-26 *Fundamentals of Tests and Measures for the Physical Therapist Assistant* provides students with the tools required to interpret the physical therapy evaluation and replicate the measurements and tests This text guides students in learning how to utilize case information and documentation furnished by the PT to assist in the follow up treatment

**Real-resumes for Medical Jobs** Anne McKinney, 2001 A key to advancing professionally is to choose the right industry in which to work and if your interests are in any way medically related you are fortunate career wise The medical field is a fast growing one and this targeted resume and cover letter book will help you enter this land of opportunity or advance in it A key is to make sure your resume talks the lingo of the medical field Get the book that can show you how to best express and phrase the concepts you want to communicate Here's a book in which you will find resumes with job titles such as these director of nursing medical therapist nurse's aide medical doctor M D nurse practitioner dental hygienist cytotechnologist director of nursing director of dental surgery pharmaceutical sales representative massage therapist medical administrator medical supplies coordinator nursing home administrator medical office manager operating room nurse patient care advocate orthopedic technician pharmacy manager phlebotomist registered nurse R N licensed practical nurse L P N public health case worker transcriptionist veterinary technician and many more

*Occupational Therapy and Mental Health* Jennifer Creek, Lesley Lougher, 2011-11-29 This book is a comprehensive textbook for occupational therapy students and occupational therapists working in the field of mental health It presents different theories and approaches outlines the occupational therapy process discusses the context of practice and describes a wide range of techniques used by occupational therapists These include physical activity cognitive approaches group work creative activities play and life skills The book covers all areas of practice in the field including mental health promotion acute psychiatry community work severe and enduring mental illness working with older people child and adolescent mental health forensic occupational therapy substance misuse and working with people on the margins of society The theory chapters are written by occupational

therapists who are recognised experts in their fields and the applied chapters are written by practitioners An innovation in this edition is the inclusion of commentaries by service users on some of the chapters This fourth edition has been extensively revised and updated The new structure reflects changes in service delivery and includes sections on philosophy and theory base the occupational therapy process ensuring quality the context of occupational therapy occupations client groups Important new areas that are covered include mental health promotion evidence based practice community development and continuing professional development Addresses the needs of the undergraduate course covers all the student needs for this subject area in one volume Links between theory and practice are reinforced throughout Written by a team of experienced OT teachers and practitioners Comprehensive covers theory skills and applications as well as management The clear structure with the division of chapters into six distinct sections makes it easy to learn and revise from as well as easy to refer to for quick reference in the clinical situation Provides key reading and reference lists to encourage and facilitate more in depth study on any aspect It is written in a style that is easy to read and understand yet there is enough depth to take students through to their final year of education Chapters on the application of occupational therapy are written by practising clinicians so they are up to date and realistic For qualified occupational therapists the book includes a review of current theories and approaches to practice with references so that they can follow up topics of particular interest Suitable for BSc and BSc Hons occupational therapy courses

**Black Issues in Higher Education** ,1992

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