

## Project scope statement

The redesigned website will provide customers with faster and easier access to products while offering value-added content to increase session durations and reduce bounce rates.

### Overview:

- ❑ Create a new engaging web design for an existing brand.
- ❑ Retain existing brand identity and requirements.
- ❑ Optimize website performance for a faster user experience.
- ❑ Engage visitors with detailed, accessible content.
- ❑ Monitor key performance metrics to measure session duration and bounce rate improvements.

### Governance:

- ❑ Branding and design decisions will be the responsibility of the creative director.
- ❑ Optimization goals will be assessed and targeted by the web development lead in collaboration with the creative director.
- ❑ Content drafting and editing will be overseen by the senior copywriter, along with marketing team resources as needed.
- ❑ The project manager will be responsible for benchmarking the metrics with the client. All deliverables must be submitted per the provided schedule to the project manager, who will take them to the client account manager for assessment and client review.

### Approach (in scope):

- ❑ Rebranding or changes to established colors and logos
- ❑ Creation of additional content or landing pages
- ❑ Metrics such as website conversions

### Assumptions

- ❑ Budget restrictions limit this to specified team resources only.
- ❑ Department coverage will be provided for vacation overlap.
- ❑ The website will launch by the end of Q3, inclusive of quality assurance testing.
- ❑ Client interest in expanding scope will be added to future engagements.

### Deliverables

- ❑ Complete redesign of all existing pages on the client's website
- ❑ Copywriting and editing to fill in pages that lack engagement
- ❑ Optimization of website elements to reduce load time and increase site speed from the initial benchmark
- ❑ Improvement by 10% over six months after completion in session duration and bounce rate metrics.

# Sample Scope Document

**William Heldman, Lona Cram**



## **Sample Scope Document:**

*COSO Enterprise Risk Management* Robert R. Moeller, 2007-07-20 Praise for COSO Enterprise Risk Management COSO ERM is a thoughtful introduction to the challenges of risk management at the enterprise level and contains a wealth of information on dealing with it through the use of the COSO framework Detailed procedures covering a wide variety of situations are followed by a thorough explanation of how each is deployed As a project management professional I appreciate how the author addresses the need for risk management at a project level His background as someone who practices what they preach and realizes the impact of the Sarbanes Oxley auditing rules comes through clearly in the book and it should be mandatory reading for anyone seeking to understand how to tackle their own ERM issues Greg Gomel PMP CQM CSQE ITIL Director Project Management Insight North America This volume clearly and comprehensively outlines the usefulness of COSO Enterprise Risk Management guidance It should provide considerable benefit to those having governance responsibilities in this important area Curtis Verschoor L Q Research Professor School of Accountancy and MIS DePaul University Chicago Transform your company's internal control function into a valuable strategic tool Today's companies are expected to manage a variety of risks that would have been unthinkable a decade ago More than ever it is vital to understand the dimensions of risk as well as how to best manage it to gain a competitive advantage COSO Enterprise Risk Management clearly enables organizations of all types and sizes to understand and better manage their risk environments and make better decisions through use of the COSO ERM framework A pragmatic guide for integrating ERM with COSO internal controls this important book Offers you expert advice on how to carry out internal control responsibilities more efficiently Updates you on the ins and outs of the COSO Report and its emergence as the new platform for understanding all aspects of risk in today's organization Shows you how an effective risk management program following COSO ERM can help your organization to better comply with the Sarbanes Oxley Act Knowledgeably explains how to implement an effective ERM program COSO Enterprise Risk Management is the invaluable working resource that will show you how to identify risks avoid pitfalls within your corporation and keep it moving ahead of the competition

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*The Data Warehouse Lifecycle Toolkit* Ralph Kimball, Margy Ross, Warren Thornthwaite, Joy Mundy, Bob Becker, 2008-01-10 A thorough update to the industry standard for designing developing and deploying data warehouse and business intelligence systems The world of data warehousing has changed remarkably since the first edition of The Data Warehouse Lifecycle Toolkit was published in 1998 In that time the data warehouse industry has reached full maturity and acceptance hardware and software

have made staggering advances and the techniques promoted in the premiere edition of this book have been adopted by nearly all data warehouse vendors and practitioners In addition the term business intelligence emerged to reflect the mission of the data warehouse wrangling the data out of source systems cleaning it and delivering it to add value to the business Ralph Kimball and his colleagues have refined the original set of Lifecycle methods and techniques based on their consulting and training experience The authors understand first hand that a data warehousing business intelligence DW BI system needs to change as fast as its surrounding organization evolves To that end they walk you through the detailed steps of designing developing and deploying a DW BI system You ll learn to create adaptable systems that deliver data and analyses to business users so they can make better business decisions Statistical Support Document for Proposed Pretreatment

Standards for Existing and New Sources for the Industrial Laundries Point Source Category ,1997 **Project Management**

**for Healthcare Informatics** Susan Houston,Lisa Anne Bove,2007-11-25 Through its use of real clinical examples this book provides an explanation of the project management process tailored for nurses It first describes in detail the project management process along with its relationship to the phases of the project life cycle Coverage includes the tools available to successfully complete each phase of the project management process and advance the project life cycle With the aid of case studies and project examples the book then examines how to apply these principles in the day to day work of the nurse whether manager staff nurse educator researcher or informatician **Digital Design for Print and Web** John

DiMarco,2011-09-19 The all inclusive guide from theory to practice for print and Web design Any well conceived print or Web design features the dynamic interplay between visual artistry and technical skill It becomes important therefore for the designer to cultivate an aesthetic eye as well as develop a high degree of computer savvy By combining basic theory with hands on technique Digital Design for Print and Web takes the unique approach of uniting two subjects traditionally approached separately into one complete volume As a result you will gain a clearer understanding of the entire creative process from project management to working with graphics to designing for print and ultimately the Web In this book you ll find Full color text and illustrated step by step instruction supported by more than 75 video tutorials Coverage of professional software including the Adobe Creative Suite A wide variety of inspirational images from well known designers Online full length project assignments from entry level to advanced An ideal resource for design students or practitioners Digital Design for Print and Web will show you to how to create more effectively and guide you on the path toward digital design mastery **Enterprise Project Management** Hagit Landman,2008-07-15 This guide illustrates how to implement

an EPM solution to better meet an organization s project management goals based on the Project Management Institute s proven methodologies in the third edition of PMBOK using Microsoft s Project Server 2007 Project Professional and SharePoint technology *Project+ Study Guide* William Heldman,Lona Cram,2006-02-20 Here s the book you need to prepare for the latest version of CompTIA s Project exam This Study Guide was developed to meet the exacting requirements

of today's certification candidates In addition to the consistent and accessible instructional approach that has earned Sybex the Best Study Guide designation in the 2003 CertCities Readers Choice Awards this book provides Clear and concise information on project management Practical examples and insights drawn from real world experience Leading edge exam preparation software including a test engine and electronic flashcards You'll also find authoritative coverage of key exam topics including Project Initiation and Scope Definition Project Planning Project Execution Control and Coordination Project Closure Acceptance and Support This book has been reviewed and approved as CompTIA Authorized Quality Curriculum CAQC Students derive a number of important study advantages with CAQC materials including coverage of all exam objectives implementation of important instructional design principles and instructional reviews that help students assess their learning comprehension and readiness for the exam Note CD ROM DVD and other supplementary materials are not included as part of eBook file

**The Security Risk Assessment Handbook** Douglas J. Landoll, Douglas

Landoll, 2005-12-12 The Security Risk Assessment Handbook A Complete Guide for Performing Security Risk Assessments provides detailed insight into precisely how to conduct an information security risk assessment Designed for security professionals and their customers who want a more in depth understanding of the risk assessment process this volume contains real world

**Writing Effective Use Cases** Alistair Cockburn, 2000-10-06 Writing use cases as a means of capturing the behavioral requirements of software systems and business processes is a practice that is quickly gaining popularity Use cases provide a beneficial means of project planning because they clearly show how people will ultimately use the system being designed On the surface use cases appear to be a straightforward and simple concept Faced with the task of writing a set of use cases however practitioners must ask How exactly am I supposed to write use cases Because use cases are essentially prose essays this question is not easily answered and as a result the task can become formidable In Writing Effective Use Cases object technology expert Alistair Cockburn presents an up to date practical guide to use case writing The author borrows from his extensive experience in this realm and expands on the classic treatments of use cases to provide software developers with a nuts and bolts tutorial for writing use cases The book thoroughly covers introductory intermediate and advanced concepts and is therefore appropriate for all knowledge levels Illustrative writing examples of both good and bad use cases reinforce the author's instructions In addition the book contains helpful learning exercises with answers to illuminate the most important points Highlights of the book include A thorough discussion of the key elements of use cases actors stakeholders design scope scenarios and more A use case style guide with action steps and suggested formats An extensive list of time saving use case writing tips A helpful presentation of use case templates with commentary on when and where they should be employed A proven methodology for taking advantage of use cases With this book as your guide you will learn the essential elements of use case writing improve your use case writing skills and be well on your way to employing use cases effectively for your next development project

**Project Management For Dummies** Jonathan L.

Portny, Stanley E. Portny, 2022-04-19 Improve your project management skills and accomplish more in no time at all In these days when projects seem to be bigger and more challenging than ever before you need to make sure tasks stay on track meet the budget and keep everyone in the loop Enter Project Management For Dummies This friendly guide starts with the basics of project management and walks you through the different aspects of leading a project to a successful finish After you ve navigated your way through a couple of projects you ll have the confidence to tackle even bigger and more important projects In addition to explaining how to manage projects in a remote work environment the book offers advice on identifying the right delivery approach using social media in project management and deploying agile project management You ll also discover What s new in project management tools and platforms so you can choose the best application for your team How to perfect your project management business document with an emphasis on strategy and business knowledge Details on the shift from process based approaches to more holistic principle based strategies focused on project outcomes Examples of how to turn the strategies into smooth flowing processes Best practices and suggestions for dealing with difficult or unexpected situations If you re planning to enroll in a project management course or take the Project Management Professionals Certification exam Project Management For Dummies is the go to resource to help you prepare And if you simply want to improve your outcomes this handy reference will have you and your team completing project goals like ninjas

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**Business Continuity Management System** Dr Goh Moh Heng, 2014-04-15 This book is written for those who are new to Business Continuity Management BCM and also as a reference for practitioners who are assigned to initiate the BC Planning BCP project in their organization using the ISO22301 Standard for Business Continuity Management System BCMS It applies the author's experiences in getting several clients organizations to successfully achieve their ISO22301 BCMS certification This book is also for seasoned BCM professional to guide you through the BCM implementation process *Machine Learning and Principles and Practice of Knowledge Discovery in Databases* Michael Kamp, Irena Koprinska, Adrien Bibal, Tassadit Bouadi, Benoît Frénay, Luis Galárraga, José Oramas, Linara Adilova, Yamuna Krishnamurthy, Bo Kang, Christine Largeron, Jefrey Lijffijt, Tiphaine Viard, Pascal Welke, Massimiliano Ruocco, Erlend Aune, Claudio Gallicchio, Gregor Schiele, Franz Pernkopf, Michaela Blott, Holger Fröning, Günther Schindler, Riccardo Guidotti, Anna Monreale, Salvatore Rinzivillo, Przemyslaw Biecek, Eirini Ntoutsi, Mykola Pechenizkiy, Bodo Rosenhahn, Christopher Buckley, Daniela Cialfi, Pablo Lanillos, Maxwell Ramstead, Tim Verbelen, Pedro M. Ferreira, Giuseppina Andresini, Donato Malerba, Ibéria Medeiros, Philippe Fournier-Viger, M. Saqib Nawaz, Sebastian Ventura, Meng Sun, Min Zhou, Valerio Bitetta, Ilaria Bordino, Andrea Ferretti, Francesco Gullo, Giovanni Ponti, Lorenzo Severini, Rita Ribeiro, João Gama, Ricard Gavaldà, Lee Cooper, Naghmeh Ghazaleh, Jonas Richiardi, Damian Roqueiro, Diego Saldana Miranda, Konstantinos Sechidis, Guilherme Graça, 2022-02-18 This two volume set constitutes the refereed proceedings of the workshops which complemented the 21th Joint European Conference on Machine Learning and Knowledge Discovery in Databases ECML PKDD held in September 2021 Due to the COVID 19 pandemic the conference and workshops were held online The 104 papers were thoroughly reviewed and selected from 180 papers submitted for the workshops This two volume set includes the proceedings of the following workshops Workshop on Advances in Interpretable Machine Learning and Artificial Intelligence AIMLAI 2021 Workshop on Parallel Distributed and Federated Learning PDFL 2021 Workshop on Graph Embedding and Mining GEM 2021 Workshop on Machine Learning for Irregular Time series ML4ITS 2021 Workshop on IoT Edge and Mobile for Embedded Machine Learning ITEM 2021 Workshop on eXplainable Knowledge Discovery in Data Mining XKDD 2021 Workshop on Bias and Fairness in AI BIAS 2021 Workshop on Workshop on Active Inference IWAI 2021 Workshop on Machine Learning for Cybersecurity MLCS 2021 Workshop on Machine Learning in Software Engineering MLiSE 2021 Workshop on Mining Data for financial applications MIDAS 2021 Sixth Workshop on Data Science for Social Good SoGood 2021 Workshop on Machine Learning for Pharma and Healthcare Applications PharML 2021 Second Workshop on Evaluation and Experimental Design in Data Mining and Machine Learning EDML 2020 Workshop on Machine Learning for Buildings Energy Management MLBEM 2021 **Managing A Network Vulnerability Assessment** Thomas R. Peltier, Justin Peltier, John A. Blackley, 2017-07-27 The instant access that hackers have to the latest tools and techniques demands that companies become more aggressive in defending the security of their networks Conducting a network vulnerability assessment a self induced hack attack identifies



the network components and faults in policies and procedures that expose a company to the damage caused by malicious network intruders Managing a Network Vulnerability Assessment provides a formal framework for finding and eliminating network security threats ensuring that no vulnerabilities are overlooked This thorough overview focuses on the steps necessary to successfully manage an assessment including the development of a scope statement the understanding and proper use of assessment methodology the creation of an expert assessment team and the production of a valuable response report The book also details what commercial freeware and shareware tools are available how they work and how to use them By following the procedures outlined in this guide a company can pinpoint what individual parts of their network need to be hardened and avoid expensive and unnecessary purchases

**The Fast Forward MBA in Project Management** Eric Verzuh, 2010-10-01 This is one of the bestselling books ever published on the topic of project management Now in a revised new third edition it presents you with a wealth of proven techniques for managing projects from establishing project objectives to building schedules to projecting costs It includes all the basics on defining planning and tracking a project as well as building stronger project teams This new edition includes new chapters on Agile Project Management PMI exam prep and more PMI is a registered mark of Project Management Institute Inc

**Microsoft Office Project 2003 Bible** Elaine Marmel, 2004-01-21 A comprehensive soup to nuts resource that shows business people how to master the latest version of this popular project management software Begins with an overview of project management basics and moves on to showing how to create a new project track a project s progress and work in groups More advanced topics discussed include customizing Project using macros and importing and exporting information Includes coverage of building tasks using views modifying the appearance of a project and resolving scheduling and resource problems plus new sample projects and a new chapter on using Visual Basic for Applications VBA and VBScript with Project Provides expanded coverage of Project Server installation hardware and software requirements and software configurations all needed to ensure that Project Server is administered and used effectively CD ROM includes sample projects bonus appendixes and demo software

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