

### Experience

**Senior Customer Service Executive – Beier and Sons, New York, NY**

07/2019 – Present

- Full professional proficiency in English
- Full professional proficiency in English is an advantage
- Diploma holder and above
- Knowledge of MFGPro/Oracle would be an advantage
- Good English communication skills (writing and speaking)
- Service mindset with strong customer orientation
- Experiences in Export SAP would be advantage
- Diploma or Certification in Information Systems or equivalent discipline
- Customer service orientated and able to handle request and provide solution
- A good team player and proactive in handling users' enquiries
- A minimum of Diploma in Business Administration/Social Science or equivalent

**Vnc-airfreight Customer Service Executive – Shanahan-Koepp, New York, NY**

06/2015 – 02/2019

- Knowledge in SAP system and MS Office tools
- Experienced in Shipping and logistics
- Knowledge Custom and excise MITI application process of PCO (AFTA) will be added advantage
- Business minded with good problem solving skills
- Excellent communication and interpersonal skill and need to have energetic, positive, "can do" approach
- Putting the customer at the centre
- Providing the highest levels of service from the business and organisations
- Being proactive and being a decision maker
- Flexibility towards change
- Excellent attention to detail, planning and organisational skills
- Good knowledge and level of Excel and SAP

### Education

**School of the Art Institute of Chicago – Bachelor's in Engineering**

### Skills

- Experience in planning and organisational skills
- Excellent and confident communicator to both an internal and external audience in oral and written communication
- Strong multi-tasking and prioritisation skills and able to work on several projects simultaneously
- Good written and spoken English, Cantonese, Mandarin (including Putonghua)
- Customer Service experience in similar environment dealing with ad hoc requests via telephone, correspondence, e-mail and web
- Producing own correspondence
- Articulate, good communication both verbally and literacy
- Accurate keyboard skills - Alphabetical and Numerical
- Maintain professionalism whilst under pressure

# Sample Customer Service Executive Resume

**CL Gary**



## **Sample Customer Service Executive Resume:**

## The Enigmatic Realm of **Sample Customer Service Executive Resume**: Unleashing the Language is Inner Magic

In a fast-paced digital era where connections and knowledge intertwine, the enigmatic realm of language reveals its inherent magic. Its capacity to stir emotions, ignite contemplation, and catalyze profound transformations is nothing lacking extraordinary. Within the captivating pages of **Sample Customer Service Executive Resume** a literary masterpiece penned by way of a renowned author, readers embark on a transformative journey, unlocking the secrets and untapped potential embedded within each word. In this evaluation, we shall explore the book's core themes, assess its distinct writing style, and delve into its lasting effect on the hearts and minds of those that partake in its reading experience.

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a decreasing number of interneurons b as nervous systems evolved the hindbrain and especially the cerebellum played an

increasingly more dominant role c

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