

STANDARD OPERATING PROCEDURE

FOOD AND BEVERAGE OPERATIONS

SOP:	Maintain food hygiene standards	SOP # :
DATE OF ISSUE:		PAGES: 2

OBJECTIVE:

To protect each and every guests' health when consuming food and beverage in all outlets

POLICY:

A food management control system is to be in place in each Food and Beverage outlet. It must follow the recommended HACCP guidelines relevant to the country.

PROCEDURE:

- Clear communication to all employees on the outlets' food management control system.
- Continuous employee training with support of visual representation in back of house areas to be implemented.

All F&B service colleagues should demonstrate an understanding of the essentials of food hygiene:

1. Keep yourself clean and wear clean clothing.
2. Always wash your hands thoroughly before handling food, after using the toilet, handling raw foods or waste, before starting work, after every break and after blowing your nose.
3. Tell your supervisor, before commencing work, of any skin, nose, throat, stomach or bowel trouble or infected wound. You are breaking the law if you do not.
4. Ensure cuts and sores are covered with a waterproof, high visibility dressing.
5. Avoid unnecessary handling of food.
6. Do not smoke, eat or drink in a food room, and never cough or sneeze over food.
7. If you see something wrong – tell your supervisor.
8. Do not prepare food too far in advance of service.
9. Keep perishable food either refrigerated or piping hot.
10. Keep the preparation of raw and cooked food strictly separate.
11. Clean as you go. Keep all equipment and surfaces clean.
12. Follow any food safety instructions either on food packaging or from your supervisor.

- To assist in doing this effectively Operations Manager & Assistant Operation Managers should base training/ briefings on sections of the Food Hygiene Manual relevant to their department/outlet.

Sop Food Safety Manual

Rosina Ehmman



Sop Food Safety Manual:

HACCP User's Manual Donald A. Corlett, 1998-06-30 Now there is a single easy reading reference to help you plan implement and audit a HACCP Hazard Analysis and Critical Control Point program HACCP User's Manual provides comprehensive information on new and existing HACCP systems current U S Food and Drug Administration FDA and U S Department of Agriculture USDA regulations and procedures for application of the system as well as sanitation standard operating procedures SSOPs With more than 30 years experience in the food industry Don Corlett is eminently qualified to guide you step by step through the process of tailoring and operating a HACCP system to fit your operation In HACCP User's Manual you find expert tips for getting started details on how to develop and implement a HACCP plan and how to operate the HACCP system including organization of record keeping techniques

Food Safety Handbook International Finance Corporation, 2020-07-06 The Food Safety Handbook A Practical Guide for Building a Robust Food Safety Management System contains detailed information on food safety systems and what large and small food industry companies can do to establish maintain and enhance food safety in their operations This new edition updates the guidelines and regulations since the previous 2016 edition drawing on best practices and the knowledge IFC has gained in supporting food business operators around the world The Food Safety Handbook is indispensable for all food business operators anywhere along the food production and processing value chain who want to develop a new food safety system or strengthen an existing one

Food Safety and Quality Management Systems Mr. Rohit Manglik, 2024-03-10 EduGorilla Publication is a trusted name in the education sector committed to empowering learners with high quality study materials and resources Specializing in competitive exams and academic support EduGorilla provides comprehensive and well structured content tailored to meet the needs of students across various streams and levels

Haccp in the Meat Industry M. Brown, 2000-09-22 The recent outbreaks of E coli and BSE have ensured that the issue of meat safety has never had such a high profile Meanwhile HACCP has become the preferred tool for the management of microbiological safety Against a background of consumer and regulatory pressure the effective implementation of HACCP systems is critical Written by leading experts in the field HACCP in the meat industry provides an authoritative guide to making HACCP systems work effectively This book examines the HACCP in the meat industry across the supply chain from rearing through to primary and secondary processing

Retail Food Safety Jeffrey Farber, Jackie Crichton, O. Peter Snyder, Jr., 2014-10-07 Currently there is no one book or textbook that covers all aspects of retail food safety It is becoming apparent that a number of issues relating to retail food safety have come to the forefront in some jurisdictions of late For example a recent USDA risk assessment has pointed out that issues occurring at USA retail appear to be critical in terms of contamination of deli meat As well a large listeriosis outbreak in Quebec pointed to retail cross contamination as a key issue In terms of sanitation a number of advances have been made but these have not all been synthesized together in one chapter with a focus on retail In addition the whole area of private

standards and the Global Food Safety Initiative GFSI have come to the forefront of late and these as well will be explored in great detail Other aspects related to the safety of important food commodities such as seafood meat produce and dairy will also be discussed and salient areas addressed

Food Safety Management Hal King, 2013-01-08 The goal of this book is to show how to build and manage a food safety department that is tasked with ensuring food safety within a food retail business The experiences of the author as the head of Food and Product Safety at Chick fil A will be used as the model Specifically the book will discuss the specific components of a food safety program the tactics needed to establish these components forming the majority of the chapters how to measure the success of each component and how to influence the organization to ensure resources to support the program The book will also focus on how to choose and work with the appropriate partners validate the value to the business and initiate the new component throughout the organization including how to sustain the component within the program Five features of this book that make it distinctive are Most current How to book on leading a food safety department from the perspective of a respected national brand Provides the proper organization and methods to manage the work necessary to ensure food safety within the organization Provides the means to utilize risk based decisions linked to business practices that accommodate a business analysis model Demonstrates step by step examples that can be used for continuous improvement in sustaining food safety responsibilities Provides examples on how to gain influence and obtain resources to support food safety responsibilities

Guide to Food Safety and Quality during Transportation
John M. Ryan, 2017-05-19 Guide to Food Safety and Quality during Transportation Controls Standards and Practice Second Edition provides a solid foundation outlining logistics and delivery control solutions to protect the food transportation industry Since its first publication the U S FDA has finalized a number of Food Safety Modernization Act rules designed to improve the protection of the public from adulterants known to cause illness and death Food shippers carriers and receivers throughout the world are impacted as import controls have tightened This book provides the information needed to comply with the Act s requirements and tactics on how to achieve safety in the food supply chain Filled with legal liability and practical solutions food transporters and buyers will be able to structure company wide business practices as part of their overall food safety and quality agendas For food safety and quality students the book provides much needed insight into a critical but overlooked aspect of the food safety and food quality spectrums This food transporter piece of the overall food safety and quality puzzle provides the linking mechanism needed to improve the supply chain communication and interdependence sought after by governmental and industry executives Includes important information on how to comply with the Food Safety Modernization Act Includes technological advances in sanitation testing and traceability and highlights cost effective solutions to enhance food safety Provides practical solutions to transportation problems including container sanitation temperature controls traceability adulteration and other food safety and quality issues Presents potential sources of adulteration both chemical and biological at producer level both domestic and foreign to reduce transporter liability

Provides new and updated information including environmental monitoring statistical control systems supply chain management and more Food Safety Management Systems Hal King, 2020-07-01 This foodborne disease outbreak prevention manual is the first of its kind for the retail food service industry Respected public health professional Hal King helps the reader understand design and implement a food safety management system that will achieve Active Managerial Control in all retail food service establishments whether as part of a multi restaurant chain or for multi restaurant franchisees According to the most recently published data by the Centers for Disease Control and Prevention CDC retail food service establishments are the most commonly reported locations 60% leading to foodborne disease outbreaks in the United States every year The Food and Drug Administration FDA has reported that in order to effectively reduce the major foodborne illness risk factors in retail food service a food service business should use Food Safety Management Systems FSMS however less than 11% of audited food service businesses in a 2018 report were found using a well documented FSMS Clearly there needs to be more focus on the prevention of foodborne disease illnesses and outbreaks in retail food service establishments The purpose of this book is to help retail food service businesses implement FSMS to achieve Active Managerial Control AMC of foodborne illness risk factors It is a key resource for retail professionals at all levels of the retail food service industry and those leaders tasked to build and manage food safety departments within these organizations

Plant Sanitation for Food Processing and Food Service Y. H. Hui, 2014-12-16 Comprehensive and accessible this book presents fundamental principles and applications that are essential for food production and food service safety It provides basic practical information on the daily operations in a food processing plant and reviews some of the industry s most recent developments Formerly titled Food Plant Sanitation this second edition discusses nine additional food processing industries and contains 14 new chapters Among others new topics include sanitation in food transportation and sanitation of fresh produce in retail establishments Food Safety Management Programs Debby Newslow, 2013-12-20 The safety of food products is fundamental The value of an effective and well defined implemented and maintained management system is priceless When it is integrated into a process it supplies the necessary foundation and structure to help provide the consumer with a safe product of the highest quality Food Safety Management Programs Appli *FSMA and Food Safety Systems* Jeffrey T. Barach, 2017-01-24 The FDA s Food and Drug Administration FSMA Food Safety Modernization Act is the most sweeping reform of United States food safety laws in more than 70 years The key to successful implementation of FSMA rules depends on building a comprehensive Food Safety System with effective prerequisite programs in place and a well designed Food Safety Plan that incorporates risk based preventive controls to mitigate hazards This book provides essential guidance for small to mid sized businesses on how to design implement and maintain a world class Food Safety Plan that conforms to FSMA regulations With practical and up to date advice the author offers a straight forward approach for readers to successfully migrate into FSMA The inclusion of fully developed Food Safety Plans as well as examples of hazards and

preventative controls make this a must read not only for those that are new to the regulations but also those with a plan already in place FSMA and Food Safety Systems A Guide to Understanding and Implementing the Rules is an indispensable resource for all those managing the manufacture of FDA regulated products food safety regulators and educators as well as scientists and students of food science and technology Certified Professional - Food Safety (CP-FS) National Environmental Health Association,2022-09-01 NEW EDITION COMING SOON The 5th edition of NEHA s Certified Professional Food Safety CP FS Study Guide will be released in the spring of 2025 About the Study Guide NEHA s Certified Professional Food Safety CP FS Study Guide 4th Edition has been updated to the current FDA Food Code and includes information and requirements from the Food Safety Modernization Act It was developed by retail professionals to help prepare candidates for the NEHA CP FS credential exam with in depth content an examination blueprint practice test and many helpful appendices The study guide is the go to resource for students of food safety and food safety professionals in both regulatory agencies and industry About the CP FS Credential A CP FS is an individual who possesses the knowledge and skills necessary to ensure safe food in any retail environment as a quality assurance or quality control manager facility manager food safe chemical supplier or regulatory inspector investigator A CP FS is able to conduct facility and HACCP plan reviews and recognize and prevent the causes of foodborne illnesses The CP FS credential is well respected throughout the industry and is highly valued by employers when hiring food safety professionals **Handbook of Lean Manufacturing in the Food Industry** Michael Dudbridge,2011-02-02 The principles of lean manufacturing increasing efficiency reducing waste lowering costs and improving control may be applied to any industry However the food industry is unique and creates unique demands The political social and economic importance of food is unrivalled by any other form of produce as is the scrutiny to which the manufacture of food is subjected For the food industry lean manufacturing is not simply a cost saving strategy but is directly linked to issues of sustainability the environment ethics and public accountability Handbook of Lean Manufacturing in the Food Industry is a major new source of information and ideas for those working in food manufacturing Offering a fresh and modern perspective on best practice it points the way to fewer breakdowns reduced quality faults improved teamwork and increased profits With a focus on operations management and new process development the book is accessible and easy to read and is complemented by a wealth of practical examples drawn from industry The author s conversational style and questioning approach will be invaluable to food manufacturers who are seeking solutions to fundamental issues The book is directed at those who are working in food manufacturing or the wider food industry particularly factory operations managers and training teams who are looking for resources to help with lean manufacturing implementations Others in the supply chain from producers to retailers will also find it invaluable The book is a clear and timely introduction for students and lecturers in food science and technology who want to access the reality of lean manufacturing as well as the theory **Serving People with Food Allergies** Joel J. Schaefer,2025-09-30 This book brings

together a vast store of knowledge and practical advice for people working in the food service industry and contains tools for cooks managers and chefs to help them create and modify recipes that meet the needs of people afflicted with multiple food allergies In the second edition of *Serving People with Food Allergies Kitchen Management and Menu Creation* food allergy statistics are updated not only for the United States but now include information about worldwide food allergy increases and the different food allergens present in various nations It follows chef Joel s culinary career in the industry working in a variety of operations implementing the processes from the book s first edition Also new recipes free from the top nine allergens and gluten plus recipes meeting the latest trends in plant based cuisine are now featured The vetting process for receiving food products is explained in detail including what to ask what documents will be needed and how to handle and store these ingredients safely Key Features Provides information on new specialty products that will enhance menu offerings and reduce liability issues Gives restaurant managers and owners ideas on how to analyze their menu to identify current options Gives college and university food service providers detailed instructions on how to arrange their operation to safely store cook and serve foods for their students and staff with food allergies New recipe categories and all recipes to be free of top nine food allergens with the addition of plant based recipes

Joint external evaluation of IHR core capacities of Montenegro ,2021-03-17 *Food Science and Technology* Oluwatosin Ademola Ijabadeniyi,2023-11-06 *Food Science and Technology Fundamentals and Innovation* presents the aspects of microbiology chemistry nutrition and process engineering required for the successful selection preservation processing packaging and distribution of quality food It is a valuable resource for researchers and students in food science technology and food industry professionals and entrepreneurs There are two new chapters in the 2nd Ed COVID 19 and food supply chain as well as climate smart food science **Handbook of Food Science, Technology, and Engineering** Yiu H. Hui,2006 **Monitoring flour fortification to maximize health benefits** ,2021-07-31 [Joint external evaluation of the International Health Regulations \(2005\) core capacities of Indonesia](#) World Health Organization,2024-11-08 The Joint External Evaluation JEE team would like to express its appreciation to Indonesia for volunteering for a second round of JEE This demonstrates commitment foresight and leadership from the highest levels of government crucial for long term success in building and sustaining Indonesia s core capacities under the International Health Regulations 2005 IHR The external team commends Indonesia for enhancing health security by implementing IHR through committed leadership which is of significant importance not just regionally but also globally As a large country spread over 17 000 islands Indonesia s size population and vulnerability to natural disasters along with its social economic and administrative diversity pose unique challenges to public health The country has robustly responded to these challenges taking public health leadership roles both regionally and globally **Manual of Dietetic Practice** Joan Gandy,2019-08-26 The authoritative guide for dietetic students and both new and experienced dietitians endorsed by the British Dietetic Association Now in its sixth edition the bestselling *Manual of Dietetic Practice* has been thoroughly revised

and updated to include the most recent developments and research on the topic Published on behalf of the British Dietetic Association this comprehensive resource covers the entire dietetics curriculum and is an ideal reference text for healthcare professionals to develop their expertise and specialist skills in the realm of dietetic practice This important guide includes The latest developments and scientific evidence in the field New data on nutrition and health surveillance programs Revised and updated evidence based guidelines for dietetic practice An exploration of how Public Health England has influenced the field Practical advice on public health interventions and monitoring A companion website with helpful materials to support and develop learning Written for dietitians clinical nutritionists and other healthcare professionals by leading dietitians and other professionals the Manual of Dietetic Practice continues to provide a crucial resource for experts and novices alike

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